

**Vestry Meeting: St. Paul's Episcopal Church, DeKalb, Illinois**  
**Minutes**  
**February 17, 2019**

Members Present: Marv Kombrink, Mother Barbara, Donna de Oliveira, Terry Dickow, Pat Brown, Treasurer; Rebecca Smith, Clerk; Freyja Rassmussen-Johns, Past Senior Warden; Lorraine Langer, Music Ministries

Members Absent: Maureen Gerrity

Meeting called to order at 11:55 am.

1. Opening Prayer Offered by Mother Barbara
2. Appreciations
3. Approval of Vestry minutes from — **Jan 13<sup>th</sup> A motion was made by Terry and seconded by Marv to approve minutes. Approval of vestry minutes January 27<sup>th</sup>, motion made by Donna seconded by Terry to approve minutes. Both motions passed.**
4. Today's Business
  - a. Election of Junior Warden- Group  
**A motion was made by Terry and seconded by Donna to elect Maureen Junior Warden. Motion passed.**
  - b. Treasurer's report – Pat  
**A motion was made by Terry and seconded by Donna to approve the Treasurer's report. Motion passed.**
  - c. Mother Heidi's LOA -Barbara  
**A motion was made by Donna and seconded by Pat to add a provision of \$75 per occasion of pastoral care task to Mother Heidi's LOA. Motion passed.**
  - d. Realm Connect –Marv  
Marv provided visual demonstration of Realm  
**A motion was made by Donna and seconded by Mother Barbara to schedule a meeting March 3 at 11:45 to discuss Realm and tech issues. Motion passed.**

- e. Building and Grounds- Stove, oven, insurance loss control report and Safety and Emergency Plan-Marv

**A motion was made by Terry and seconded by Pat to procure two new ovens for the kitchen at \$1300. Motion passed.**

- Cliff Cleland will be asked to do a photo inventory for our insurance loss control report.
- Parish staff will be asked to record model numbers, serial numbers, etc. of computers and technology equipment for our insurance loss control report.
- Progress on the Safety and Emergency Plan includes clearing of shrubbery and trees, installation of motion lights, numbering of all church doors, installation of motion lights, leveling of concrete walkways. To be addressed include CPR training and Security Violence Act preparedness plan.

- f. Envisioning report/ministry fair- Maureen

Mother Barbara reported in Maureen's absence. Idea of a Ministry Fair following services was discussed.

- g. Kids USA- Marv

We have 13 volunteers.

- h. Adult formation-Barbara

Presented several ideas for adult formation.

- Adult Formation Series, based on Richard Rohr's book, Embracing an Alternative Orthodoxy - The Legacy of St. Francis, begins Sunday, March 10th at 9 AM and will be repeated on Wednesdays, beginning March 13th at 6 PM.
- Lectionary Bible Study (during Easter Season)
- Mindfulness Meditation series (time TBD)

- i. Vestry meeting day/time-Marv

**Vestry meetings will start at 11:45 am the third Sunday of each month. Meetings will be held to 1-1 ½ hours.**

- j. College for Congregational Development-Barbara

Recommended by Bishop Lee for Mother Barbara (laity may attend). 2-year program (4 times per year meeting/retreat). \$800/person. 50% scholarships available.

## 5. Upcoming

- a. Vestry Retreat date change- Barbara

2 Vestry retreats will be planned. First one in late Spring focuses on the business of being a great Vestry. Autumn will be a Spiritual retreat.

- b. Movie Nights – last Friday of each month- Group

- c. Ash Wednesday & soup supper, Mar. 6- Group

- d. Chili Cookoff March 24- Group

Freyja will ask Jacob Maas to coordinate.

- e. A celebration of New Ministry service with the Bishop April 30- Freyja  
Freyja will ask parish family to form committee to plan the four following activities:  
Invitations will need to be sent, a reception should be planned for after the service, an announcement needs to be sent to the Diocese for publication in their e-news, and the Bishop's office needs to receive a service bulletin at least two weeks in advance of the service.
  
- f. Vestry Snacks- Group  
Lorraine offered to provide snacks for February 23, 2019 Vestry meeting.

6. Closing Prayer- Mother Barbara

7. Adjournment

Terry motioned to adjourn the meeting at 2:10 pm. Meeting adjourned.

Respectfully submitted by Rebecca Smith