

Vestry Meeting Minutes

St. Paul's Episcopal Church, DeKalb, Illinois

July 19, 2015

Members Present: Peg Newby, Rick Johns, Marilyn Cleland, Julie Stubblefield, Jocelyn Prall, Vince McMahon, The Very Rev. Stacy Walker-Frontjes, Mary Lincoln, treasurer: Pat Brown.

- **Opening:** The meeting was opened at 12:29pm with a prayer led by Rev. Stacy
- **Appreciations:**
 - To Rebecca and Brad Smith for overseeing the Thrive Garden Market and to all those who helped.
 - To Rhys Prall for fixing the outside ramp handrail and to all the building and grounds committee members who take care of all the "little things".
 - For all those who do the many things to resolve problems that arise.
 - To Rev. Stacy for her sermons relating to current events and for the variations in liturgies.
 - To the Altar guild for the work with this summer's weddings.
 - To all those who helped with the Bob Brown funeral
 - To all those who brought food for the pot luck honoring Amanda and Tyler.
 - For the Vestry, especially the wardens for participation in Rev. Stacy's sabbatical planning.
 - Appreciation for our great parish hall and the opportunities this provides us.
- **Review and approval of the June 21, 2015 Vestry meeting minutes:** A motion to approve the June 21, 2015 minutes was given by Vince McMahon and seconded by Mary Lincoln. The motion passed.
- **Committee Reports:**
 - Treasurer's report: see attached report. A motion was made by Rick Johns and seconded by Marilyn Cleland to approve the treasurer's report. Motion passed.
 - Senior Warden's report: see attached report.
 - Jr. Warden's report: see attached report.
 - Fellowship Report: see attached report.
 - Music Report: no report this month
 - Christian Education Report: see attached report
 - Rector's Report: No report this month; Rev. Stacy just returning from vacation
- **Old Business**
 - Financial Review: No update from last month. Remains in progress

- The switch from our current electrical service to Com Ed is in progress; Pat Brown is handling.
- Roof: waiting for Tyson's to be available for evaluation (busy season).
- Sabbatical planning: The vestry received a calendar prepared by Rev. Stacy outlining her sabbatical along with monthly St. Paul's commitments, volunteer needs, contacts etc. A congregational meeting will take place July 26th to inform the congregation re the sabbatical.
- **New Business**
 - Landscaping around the Normal Road sign was discussed. Due to the high cost for professional landscaping, it was suggested we do this ourselves in stages.
 - Finance committee formation: Pat Brown, Rick Johns, Jamie Stubblefield and Mary Lincoln will serve on this committee.
- **Closing Prayer and Adjournment:** Mary Lincoln offered the closing prayer. A motion was given and passed to adjourn the meeting at 1:46pm.

Next Vestry meeting will be the Third Sunday, August 16, 2015 at 12:15pm. Next Executive Committee Agenda Planning Meeting will be Monday, August 10, 2015 at 3:30pm. August closing prayer will be led by Vince McMahon.

Submitted by Jocelyn Prall, vestry clerk

ATTACHED REPORTS

July 2015 Vestry Meeting Treasurer's Report with May and June 2015 figures:

This report covers the month of May and June 2015. The American Midwest Bank checking account is our primary operating account. Accounting is done by the American Midwest Bank Tax and Payroll Department. Since this report covers two months I will

review the June results and you can consult the worksheets for the monthly details.

Receipts through June 2015

We have received 64% of the pledged amount and 52% of the total budgeted receipts for the six month period. Year to date receipts were \$114,567.05.

Disbursements through June 2015

Total operating disbursements for the six month period were 55% of the budgeted amount. The total year to date disbursements were \$124,086.65. The difference between receipts and disbursements year to date is (\$9,519.60) on the negative side. In early July we deposited \$40,000 from the Endowment fund into the Operating fund for cash flow purposes.

Building Fund

The balance in the Edward Jones Building Fund at the end of June was \$45,948.67, \$30,000 in CD's and \$15,948.67 in the Money Market Fund. The total balance of Building funds including \$4,903.35 in the American Midwest Bank account is \$50,852.02. There were disbursements from the Building Fund of \$2,302.46 for Vic Reed Lighting work.

Endowment Fund

The value of the Endowment Fund at the end of June was \$2,067,659.43. The net increase in value for the year is \$25,968.91.

Apache Stock - The 5.945 shares on deposit with the company were valued at \$343 on June 30, 2015. The value has decreased (\$29.67) since the beginning of the year.

On June 30, 2015 the balance in the AMB checking was \$5,685.11. The Flower Fund balance was a negative (\$131.10); Discretionary Fund was (\$110.70); Columbarium Fund was \$1,464.30. The Garden Fund has a \$102.77 balance. Building fund portion was \$4,903.35 and Operations balance was (\$410.05).

Respectfully submitted Pat Brown, Treasurer, July 19, 2015.

Sr. Warden report for July 2015 Vestry Meeting

- Stewardship – Julie & I are looking at the TENS website, and will meet soon to develop a timeline.
- Participating in our First Come, First Serve ministries.
- Assisted with Bob Brown funeral, both in the service and for the luncheon.
- Presented gift from the church to Janie and Jim Torma on their last Sunday.
- Ongoing work on planning for Rev. Stacy's sabbatical with Rev. Stacy and Rick.
- Continued participation in Financial Best Practices/Finance Committee formation.
- Participating in Sue Ouellette's discernment as a member of her team. The team also includes Terry Dickow, Sharon Downen, and Deacon Tom Craighead.

- In Rev. Stacy's absence, spoke to parishioners at both services on July 12th about steps taken to ensure our safety regarding local resident C.B.

Peg Newby

Junior Warden's Report July 2015

--The tree that was hitting the new shed has been trimmed

--the railing on the ramp in front of the church has been fixed, although it still needs to be permanently attached

--I have plans from J. J. Marshall Landscape Creations for planting around the new sign. I would like to show this plan and discuss it with the vestry.

--Rev. Stacy, Peg Newby, and I met with officials at American Midwest Bank to discuss how our financial system could be streamlined and made more transparent.

--The junior and senior wardens are now receiving copies of monthly bills paid and payroll reports

Rick Johns

Fellowship Committee Report For July 19 Vestry Meeting

Most of the fellowship gatherings this summer have revolved around saying goodbye to some of our friends and wishing them well as they move forward onto their next life adventure. The parish picnic will be August 23rd when we will have the opportunity to gather after vacations and think about the upcoming program year.

Jocelyn Prall

July Report for Christian Ed

All education courses, including those for adults, are on summer break. Marilyn Cleland will meet with Rev. Stacy in August to discuss plans for Adult Ed for the fall.

Marilyn Cleland

