

St. Paul's Episcopal Church
Vestry Minutes
January 19, 2014

Members Present: Rev. Stacy Walker-Frontjes; Luke Krueger, Senior Warden; Peg Newby, Junior Warden; Pat Brown, Treasurer; Jocelyn Prall; Bill Cummings; Marilyn Cleland; Freyja Rasmussen-Johns

Guest: Lorraine Langer, Director of Music Ministries

The meeting was called to order at 12:25 p.m. with an opening prayer by Rev. Stacy.

Appreciations

- For the wonderful Christmas celebrations, including the flowers, the music, everything
- For the children's Christmas pageant and the Sunday school children and teachers
- For Rosemarie's Epiphany decorations
- For Rev. Stacy's sermon today
- To Luke, who should receive the Gold Salt Shaker award for all his hard work salting the sidewalks around the church
- To all who make the services at Oak Crest happen
- To Peg and Julie (Kostrey) and Melissa for coordinating efforts to get the photo directory together
- For the guy at the bank who delivered statements to Pat
- To Pat for her monthly budget explanations
- To the Vestry for bringing food for today's budget meeting
- To Freyja for her work on the fellowship committee

Each person at the table read a verse from today's Psalm 40:1-12. Discussion followed.

Review and approval of December minutes: Pat moved, seconded by Peg, to approve last month's minutes. Motion passed.

Marilyn volunteered to take minutes at next week's Annual Meeting.

Senior Warden's Report:

Luke reported that all parish leadership positions have been filled for the coming year. Mary Lincoln will serve as the new vestry member. Pat Brown and George Nenonen will stay on the Endowment committee with Dick Downen, Brad Cripe and Doug Roberts. Luke also noted that the new vestry will need to review the Bylaws and make any necessary changes. Following is Luke's written report:

I continue to gather bids for our capital needs discernment initiative. Bids are in for the parking lot. Northern Illinois Signage is nearly ready to offer me a pricing package, and I am awaiting one more bid on the rectory roof.

Our Capital Needs Discernment Committee met earlier this month and created a plan for presentation at the annual meeting. We also identified ministries/initiatives and those associated with them, so we may speak directly with them to learn what they think as regards

capital needs both physically or in a sense of our church's mission beyond physical improvement.

Since we've been receiving a great deal of snow, I have made it over to church each Sunday after a Saturday or Sunday morning snow, to make sure the snow has been cleared and that salt has been laid at critical places of our grounds to make sure we can prevent people from slipping. So far this month I have been over three times. The first time I was over, Rev. Rich and I shoveled. The plow people had not arrived. They eventually did during the 8:00 AM service. The subsequent times I was over, the walks and parking lot had been cleared. Thus, I only needed to lay down salt.

Due to the severe weather during the feast of the Epiphany, Rev. Stacy contacted me and apprised me of the situation and our options. I was very grateful for her consulting with me, and we both mutually agreed that the wisest decision was to cancel the service for the safety of parishioners. It was not a decision arrived at easily. We discussed a number of scenarios we did not wish to see play out during people's arrival and/or departure.

Finally, with the help of the nominating committee we were able to fill all the positions in our parish's leadership. I want to thank Roy Mason, Vince McMahon, George Nenonen, and Peg Newby for their help and advisement in this matter.

Respectfully submitted,
Luke Krueger
Senior Warden

Junior Warden's Report:

Peg reported that she is continuing her theme of getting people involved and giving them opportunities to become so. She said that she hopes all vestry members can make it to the vestry retreat potluck at her house on February 28. She'll send out information for a game to play that night.

Treasurer's Report:

Pat distributed and discussed the December report. This is her written report:

Treasurer's Report for December 2013

This report covers the month of December 2013. The American Midwest Bank checking account is our primary operating account. Accounting is done by the American Midwest Bank Tax and Payroll Department. This account includes funds transferred from the Building Fund at Edward Jones to facilitate paying capital project bills like vestment purchases and furnace repairs. Our Building Fund major funds and the Endowment Fund are managed by Edward Jones.

Receipts through December 2013

We have received 96 of the pledged amount and 99 of the total budgeted receipts by the end of this twelve month period. Total operating receipts through December 31, 2013 were \$204,779. This includes allocations of \$82,900 from the Endowment Fund. This is the total allocated for the year. This currently is 4.015 of the 12 month endowment fund moving average balance which was \$2,064,640 at the end of December.

Disbursements through December 2013

Total operating disbursements for the twelve month period were \$201,013. That is 97 of the total allocated. The difference of disbursements over receipts is a positive \$18,496 for the month and \$3,766 for the year. We've received 99 of budgeted receipts and spent 97 of budgeted disbursements.

Building Fund

The balance in the Edward Jones Building Fund at the end of December was \$68,326, \$50,000 in CD's and \$18,326 in the Money Market Fund. A CD of \$10,000 came due in December and the balance was transferred to the Edward Jones Building Fund Money Market. In December we paid \$5,686.50 for Vestments and \$3,763.47 for Furnace repairs. We have received \$8,325 in designated contributions this month. \$8,000 was designated for tree trimming. That bill was paid in early January. The total balance of Building funds is \$80,276. The Building Fund balance in Regular checking is \$11,951.

Endowment Fund

The value of the Endowment Fund at the end of December was \$2,064,640. The net increase in value, year to date, on December 31, 2013 was \$189,539.

Apache Stock - The 5.833 shares on deposit with the company were valued at \$492 on December 31, 2013.

On December 31, 2013 the Flower Fund balance was \$451.89, Discretionary Fund was \$202.47, Columbarium Fund was \$871.80. The AMB Checking Account balance for operations was \$11,950.54. Total checking account balance in AMB was \$19,888.03.

Respectfully submitted,
Pat Brown, Treasurer
January 19, 2014

Peg motioned, seconded by Luke to accept the report and file it for audit. Motion carried.

Fellowship:

Freyja submitted the following written report:

Thanks to Jocelyn for coordinating the Epiphany dinner and piñata party for January 6th. Unfortunately, due to such bad weather, the service and dinner were canceled that evening.

Several vestry members pitched in for today's (1/19/14) continental breakfast, and Panera will deliver pastries and bagels for next week's Annual Meeting. The cost will be as follows:

4 orders of the 10 assorted pastries (4 x \$24.99 = ~\$100)
2 orders of 13 mixed bagels w/cream cheese (2 X \$13.99 = ~\$28)
2 large fruit bowls (2 x \$29.99 = ~\$60)
Delivery = \$15

Total = \$203, which is slightly less than what we paid last year as I ordered one less fruit bowl.

I have very much enjoyed serving on the Fellowship Committee these last three years, and I know it's in good hands with Jocelyn and Julie to carry on.

Music Ministry:

Lorraine submitted the following written report:

Music Ministries Report

The musicians (instrumentalists and choirs) are immersed in Epiphany, Lent and Easter music preparations for worship services.

I defer to the Annual Meeting Music Ministries Report (see below) for additional information and updates.

Lorraine Langer, Director of Music Ministries (01-17-2014)

Music Ministries Report for the 2013 Annual Meeting's (January 19 & 26, 2014)

Music Ministries

The Adult/Youth and Children's Choirs have received many positive responses from the congregation in regards to their presence, sound, literature and spiritual inspiration.

We continue to enhance the worship services with the beautiful and traditional Episcopal favorites such as the music taken from the 1982 Hymnal. In keeping with the Revised Common Lectionary, and broadening our experience and diversity, we have and continue to add music taken from supplemental Episcopal hymnals, and other musical and liturgical resources. In addition to having the gift of added instrumental colors, such as the trumpet and steel pan, we are very appreciative of the added artistry of the dissonant Sanctus bells lead by the Children.

We are very fortunate to have such dedicated and talented volunteer choirs that continue to grow musically & spiritually. A special thanks for a wonderful job in song and spirit goes to all the volunteer musicians; Michael Duffy (Trumpet) and Yuki Nakano (Steel Pan), the adult/youth (Maureen Gerrity, Mechelle Goodenough, Freyja Rasmussen-Johns, Julie Kostrey, Chris Krueger, Linda Lorbach, Amanda Mitchell, Jocelyn Prall, Madison Williams, Morgan Williams, Rick Johns, Roy Mason, Tyler Mitchell and Jan Bach) and children's (Michael Biundo, Francesca Biundo, Andrew Cripe, Ashleigh Cripe, Jimi Crosby, Charlie Duffy, Nora Duffy, Oscar Frontjes, Rowan Frontjes, Emily Russell, Ava Stubblefield and Luke Stubblefield) choirs, for their continued gifts of talent, time and spirit!

We are also fortunate to have on staff, two dedicated musicians, Kathleen Johnson as our organist and YoonJin Kim (NIU graduate student) as our pianist.

I defer to the 2013 Proclaimer (St. Paul's Newsletter archived on the church website) for more detailed information shared throughout the year about music ministries at St. Paul's, and our parishioners artistic contributions in the DeKalb community at large.

Lorraine Langer, Director of Music Ministries (01-13-2014)

Christian Education:

Marilyn reported that the season of bible study on the book of Acts in the adult Sunday school class ended before Christmas. It has been a very small group, but there are always very meaningful discussions. They will go on to the book of Romans. The group has been questioning how to reach out to get more involved – perhaps just a 2- or 3-week study, or perhaps films or videos. Rev. Stacy said that these have all been tried before, so if the group is enjoying it, they should just go ahead, and perhaps advertise to others.

Rev. Stacy said that on February 9th, our guest preacher, Chad Senuta from the diocese will be invited for conversation regarding youth education at coffee hour.

Rector's Report:

Rev. Stacy stated that her schedule has been just crazy, so she did not submit a written report for this month. She said she was pleased with the Christmas Eve services, especially the first service. She has been in contact with many for pastoral care. She's busy with TAILS and is on the board of the campus ministries, which is turning over a lot; they'll be in need of a new president.

Rev. Stacy's plans for 2014 include:

- Hopes for the capital campaign to be well planned with good communication and follow-through.
- She wants to work with DeKalb Community Gardens to share our garden produce; perhaps a farmer's market in the neighborhood that would be affordable.
- She plans to continue to support spiritual development at Oak Crest.
- Wants to continue the Feed My Lambs ministry.

Old Business

Pat has all the information for the Financial Report and will get that out once it's all organized.

New Business

- A new clerk of the vestry will be needed. Rev. Stacy asked the members to consider taking on this position.
- Fellowship – Jocelyn will be the liaison for this committee
- Prayer volunteer list – all slots filled but one

The Martin Luther King service will now take place at the Federated UCC church in Sycamore on Saturday, February 8 at 5:00-6:30 p.m.

Pat moved, seconded by Bill, to adjourn at 1:37 p.m. Luke read a closing reflection.

Respectfully submitted,
Freyja Rasmussen-Johns, Clerk of the Vestry

ADDENDUM A

HOUSING ALLOWANCE

The following resolution was duly adopted by the vestry of St. Paul's Episcopal Church at its December 15th, 2013 meeting, a quorum being present:

Whereas, the Rector is compensated by St. Paul's Episcopal Church exclusively for services as a minister of the gospel; and

Whereas, St. Paul's Episcopal Church provides the Rector with rent-free use of a church-owned rectory as compensation for services that are rendered to the church in the exercise of ministry, therefore it is hereby

RESOLVED, that the annual compensation paid to the Rector shall be \$62,513, of which, \$18,900 is hereby designated to be housing allowance pursuant to Section 107 of the Internal Revenue Code of 1986, as amended, and it is further

RESOLVED, that the designation of \$18,900 as a housing allowance shall apply to calendar year 2014 and all future years unless otherwise provided by the vestry; and it is further,

RESOLVED, that as additional compensation to the Rector for the calendar year 2014 and for all future years unless provided for by this vestry, the Rector shall be permitted to live in the church-owned rectory located at 910 Normal Road, DeKalb, IL, and no rent or other fee shall be payable by the Rector for such occupancy and use, and it is further,

RESOLVED, that the vestry estimates the fair market rental value of the rectory is \$1200/month and further estimates that utilities of \$375/month are paid by the church on the property. The total is \$18,900.