

**St. Paul's Episcopal Church Vestry Minutes**  
**September 18, 2011**

**Present:** Rev. Stacy Walker Frontjes, Brad Cripe, Mike Duffy, Freyja Rasmussen Johns, Jennie Cummings, & Pat Brown.

**Excused:** David Anderson. **Absent:** Lorraine Langer (Music Director).

**Minutes Signup:** *October/Freyja; November/Brad; December/Brad; January/Mike.*  
**Counting Money Signup:**

**Opening prayer** by Rev Stacy at 12:07 p.m.

**Appreciations:** Brad would like to give thanks to our Sunday School teachers. Rev Stacy to this vestry for all the hard work. Freyja appreciated last week's sermon on forgiveness. Brad appreciates Rick Johns, Rochelle on the Basement Committee for their good work. Mike appreciates the vestry with the action and opportunity to share our facilities. Rev Stacy wants to give thanks for our choir and the opening season.

**August Vestry Minutes-** Motioned to accept by Jennie & Freyja. Motion passed.

**Senior Warden Report-** Counting collection signup passed around today. Retainment wall replacement discussed with JJMarshall Landscape Creations: \$12,000 for the spring. Discussed: Bulletin board adjustments and adding Sunday School information. Giving Tree suggested. Rotating the concept of the bulletin board. In-house photo directory. Pet Blessing advertising. Carpet samples and linoleum shown. A new basement vacuum needs to be purchased.

**Junior Warden Report-** Roof is not the issue but the wall of windows- per Ken Spears Construction. The windows are old. Algae and moss growing on roof that needs to be raked twice a year or add to spring/fall cleanup. Sealant/poor design to reseal the windows. Undercroft plans are going according to plan.

Dehumidifier drainage at west and east ends of the building was discussed with Roger Seldal.

Emailed Report from Mike Duffy: The Buildings and Grounds committee met on September 4 to discuss the fire alarm, the basement renovations, and the roof of the church. I met or spoke with several contractors to discuss a solution to the recent flat roof leaks. Right now, Ken Spears is looking at the problem, as water

appears to be entering through the wall/windows above the roof, rather than through the roof itself.

The basement project is progressing as planned. I met with Roger Seldal to discuss a solution to the dehumidifier drainage problem. The discussion is continuing.

**Treasurer's Report-** There were concerns if pledges will come in as expected to cover our budget. A note will be added to the newsletter/bulletins. 1% of budget to Seminary/Master of Divinity School discussed. In the past, we have donated to Rev. Allen Leonard's Divinity. We will send to the Seminary of the Southwest in Austin, TX this year on behalf of Rev Stacy. Organist would rather have 1099 than a W2. Accompanist needs a W2. Motioned to approved: Brad and Mike. Motion passed.

Plan next year's budget in October/November- after October statements 10/15.

**Magnetic Church-** no report.

**Outreach & Mission-** Jennie- Contributions to the food pantry for August and September totaled 216 items plus two baskets of fresh vegetables from the parish garden. The total number of donated food items for 2011 is 1176 (total does not include the fresh vegetables). Vince McMahon

**Fellowship Committee** (Freyja Johns) : Upcoming events:

- a. Crepes on the Patio October 7<sup>th</sup>. This is an adult event, tickets are \$12 per person;
- b. Kids crafts and pumpkin decorating will be October 23<sup>rd</sup> after church;
- c. Fellowship groups- Signup Sheets in Parish Hall;;
- d. Game night in January or February?;
- e. The Crop Walk is October 23<sup>rd</sup>.
- f. 12/3 St. Nick's Party will be hosted at the Nenonen's Club House

**Stewardship-** Rev Stacy & Jennie- Will again meet 10/4 at Sweet Dreams. Will plan a Season of Thanksgiving with a Stewardship Event 11/20. Stewardship Letter with Pledge card before 10/30 planned. Visual representation on 11/20. Processing Banner with ribbons and thanksgivings written on them. Stewardship education throughout the year planned. Talking about Mite Box or "Mighty Box"

that help our younger members learning about Stewardship. The card & letter will be planned at the next meeting. Openness & transparency is the goal with stewardship and our annual operating budget.

**Music Ministry-** report submitted electronically. 8:00 am Service has been relocated to the west side of the alter to assist in hearing.

**The Adult/Youth Choir** welcomes three new regular members, Christina Agosto-Krueger, Tyler and Amanda Mitchell. The **Children's Choir** Begins October 2<sup>nd</sup>.

The music program will be adding **Instrumentalists** to our worship services throughout the year.

### **Sanctuary Audio Upgrades**

The upgrades to the sound system have been installed and are working well. There seems to be an increased improvement, specifically for the later service, and this is mostly due to the new Omnidirectional ear microphone for Rev. Stacy as well as the two new speakers that face out into the "nave" verses the existing "overhang" speakers. There have been some challenges when using the new system with the old products. Dan Nichols, the audio consultant, continues to assist in problem solving at no additional charge. If need be, more specifics can be shared at a later time. Rev. Stacy continues to be apprised of the process and progress. Audio editing software relative to the recording (iPod) of the services is being explored. The goal is to burn a CD containing parts or all of the service for distribution, and to post an audio clip or podcast of the sermons on the website.

### **Rector's Report-**

1. Rev. Stacy's Professional Development Leave: Monday, September 19 thru Sunday,

September 25, 2011

2. Fr. Jack Schauble will supply on Sunday, September 25, 2011 at 8AM and 1030AM.

3. Pet Blessing October 2, 2011 at 1PM

4. Diocesan Convention November 18 and 19, 2011

5. Nominating Committee (Article 5, Section 1 and 2)

6. Annual Self Evaluation (Article 4, Section 5F of the Parish Bylaws)

Rev Stacy will be out of town of next week for education. Contact Rev Rich.

Diocesan Convention delegates are registered and paid-for.

Nominating Committee was organized by Rev Stacy. (George Nenonen, Jocelyn Prall, Sharon Downen, Brad Cripe, Mike Duffy)

Endowment Committee- Pat will investigate the next meeting date. Brochure needs to be more available. Discussed management and quarterly meetings.

**Annual Self Evaluation-** Rector provided an Annual Self Review. Closed.

**February 4, 2011, Saturday, Mutual Ministry Review** , How-to Meeting at the Vestry Retreat.

**Electrical Storm Damage-** all bills are received. Administrative Assistant, Satomi is keeping all the bills in separate file and Pat will review. Fire Alarm is not repaired. We are still awaiting Fire Department inspection. There is an open claim that still needs to be closed for the Roof Leak 12/2010.

**New Business-** Resignation of Rita Anderson.

Executive Committee discussed possible vestry members.

**Vestry entered executive session.**

**Closing prayer.** 2:15pm led by Brad.