

St. Paul's Episcopal Church  
Vestry Minutes  
Meeting: July 17, 2011

Members Present: The Rev. Stacy Walker-Frontjes, Rector; Brad Cripe, Senior Warden; Mike Duffy, Junior Warden; David Anderson; Rita Anderson; Pat Brown, Treasurer; Freyja Johns

Excused Absences: Jennie Cummings

Guests: Lorraine Langer, Director of Music Ministries

The meeting came to order at 11:35 a.m.

The opening prayer was led by Rev. Stacy Walker-Frontjes

Appreciations:

1. To God for Ava Stubblefield's baptism today.
2. To all who helped with the Feast of Sts. Peter and Paul (there were 86 in attendance).
3. To all who helped with the picnic:
4. To Rick Johns, Rhys Prall, Brian Prall, and Dave Anderson for their fence work.
5. For the garden waterers.
6. To Pat and Vince McMahon for all their food pantry efforts.
7. To Jennie Cummings for her work on the diaper drive.
8. To Brad Cripe for doing the bills.
9. To Mike Duffy for all his work on the Building & Grounds Committee.
10. For the musicians at the picnic: Rich Frontjes, Chris Agosto, Rick Johns on guitar; Maureen Gerrity, Freyja Johns and Michael Ouelette singing.
11. To the Basement Renovation Committee: Rochelle Cripe, Maureen Gerrity, Rick Johns, Julie Rogers, and Julie Stubblefield
12. To Lorraine Langer for her coordination of music at the Feast of Sts. Peter and Paul, and to Peg Newby and Ellen Anderson for coordinating the meal after the service.
13. For the emails and reminders put together by Rev. Stacy, Lorraine Langer, and Satomi Ivey-Johnson.
14. To Rick and Freyja Johns for coordinating the picnic.
15. To Rhys Prall, Jamie and Luke Stubblefield, Rich, Oscar, and Rowan Frontjes and Rev. Stacy for laying mulch on the playground.

It was moved and seconded that the minutes from the June meeting be approved with the following corrections: 1) the sentence under #3 under Old Business which states, "The vestry and rector engaged in discussion about these issues," will be struck from the minutes, and 2) on page 2, item 10, letter "e", Sarah Wuchte's name should be corrected from the current spelling of Wachute. Motion carried and minutes were approved as corrected.

Committee Reports:

1. Senior Warden and Communications Committee: No report. However volunteers are needed to count the collection. A sign-up sheet was passed around.

2. Junior Warden and Buildings and Grounds Committee:

- a. Roof: Ty Emerson, the contractor, is not giving much information. Rick Johns and Rev. Stacy will look for a new contractor.
- b. Basement Renovation: Mike passed out information outlining the need for renovations, including several bids. In its current condition the basement is not adequate for Christian education. The current main floor nursery is too small for the number of children attending, and it has been decided to move the nursery to the basement. In addition to new carpet, paint, lighting, and some upgrades to the bathrooms, a wall needs to be removed between the old nursery and the toll room. The estimated cost of the renovation is \$37,000 to \$47,000. The Basement Renovation Committee is asking for permission to spend up to \$47,000. Mike also mentioned "Stage Two," which would involve improved accessibility, for a project down the road.

Discussion ensued regarding concerns from some members of the parish, most of which had been addressed by the committee. Pat Brown stated there was about \$125,000 in the building fund, with possible future projects including the rectory roof and air conditioning issues. Pat motioned to approve up to \$45,000 to the Building and Grounds committee to choose the most cost effective options for renovation, and to choose contractors. Brad Cripe seconded. Rita Anderson opposed. Motion carried.

- c. The sump pump was broken. Roger Seldal has repaired it and will bill the church.
- d. A service contract for all our buildings with Breezy's Heating and Air Conditioning is being looked into. They will come soon to check it out. There is no current contract. There was some discussion as to the feasibility of a contract.
- e. The retaining wall on the west side of the church is dilapidated. Brad will contact Jeff Marshall to have it taken care of.
- f. Two clean-up days have been scheduled: August 3rd for bush trimming with Bill Cummings, and August 20th at 9:00 for basement cleanup in order to prepare for carpeting. Everything must be off the floor.
- g. There are hoses from the dehumidifier running across the basement floor. Mike discussed with Seldal the possibility of installing a permanent pump and pipes. Seldal will give a proposal. Rev. Stacy suggested also talking to Breezy's regarding dehumidification.
- h. There was a report of ants in the nursery.

3. Magnetic Church: No report.

4. Outreach and Mission: No report.

5. Pastoral Care: Norma Fitzgerald is being visited by Rev. Stacy and Maureen Gerrity.

6. Fellowship: Both the Feast of Sts. Peter and Paul, and the parish picnic were very successful, well-attended events. Upcoming in September will be Kick-off Sunday on Sept. 11.

7. Stewardship: Jennie Cummings and Rev. Stacy will have the first meeting of this committee on Aug. 15 to discuss stewardship education.

8. Music Ministries: There was a great turnout for the special choir which sang for the Feast of Sts. Peter and Paul, with about 20 musicians. There were six additional singers from St. Paul's congregation, two from the community, and six more from St. Peter's in addition to the regular St. Paul's choir. Lorraine thanked Rich Frontjes for coordinating the music at the picnic as well as Rick Johns and Chris Agosto for their guitar playing and Rev. Stacy on

flute, and Maureen, Freyja and Michael for leading the singing. Rev. Stacy thanked Lorraine for her work with getting all the kids to sing.

### Treasurer's Report

Pat Brown noted that we are \$5,600 over budget in expenses. We have not yet taken money from the endowment yet (\$79,000 was anticipated). We've spent 48% of our projected budget with half the year over at this point. The cost of the fence is \$603 so far, which is under budget. The copier will probably be over budget.

Brad Cripe motioned to accept and file the treasurer's report. David Anderson seconded. Motion approved unanimously.

### Rector's Report:

- a. The garden is growing very well. Anyone may take food, and extras may be taken to Salvation Army.
- b. The fence should be completed soon.
- c. Bishop Lee will come next year for the Feast of Sts. Peter and Paul which will be celebrated at St. Peter's on Thursday, June 28, 2012.
- d. The next Young Family and Friends playdate and potluck will take place on Wednesday, Aug. 17.
- e. Godly Play for Christian education -- Maureen Gerrity, Rochelle Cripe, Julie Stubblefield and Rev. Stacy checked out the program and all were enthused. Maureen will train August 12-14 and will explain it on info day, August 28th.
- f. Blessing of the Backpacks will take place on August 21. Also the Salvation Army will have a school supplies drive on August 25th.
- g. Training for Keeping God's People Safe will most likely take place on September 10th, 9:30 a.m. - 3:00 p.m. Rev. Stacy is still confirming with the Diocesan staff that this date will work. Vestry members, child care workers, teachers and staff are required to attend. Parents and others are also encouraged to attend.
- h. Alicia Dailey is the new nursery attendant. We may keep Sarah Wuchte on the roster.
- i. Our new parish administrative assistant is Satmoi Ivey-Johnson.
- j. Rev. Stacy will be on vacation July 18 through August 7. Contact the parish office or one of the wardens in case of pastoral emergency. Fr. Tom Rosa will be the supply priest on July 24, July 31 and Aug. 7.  
Rev. Stacy will start returning calls and emails on August 8. Wed. morning Holy Eucharist celebrations are on break July 20 through August 10 and will resume Aug. 17.
- k. Rev. Stacy will take Professional Development Leave Sept. 19 through Sept. 25. Fr. Jack Schauble will supply on Sept. 25.

### Old Business

- a. Movie: The production company is filming corn and farm scenes outdoors now. "Non-corn" filming will probably begin late September/early October.
- b. PA system: Lorraine reported that the PA equipment has been received. Dan Nichols will install it in August. There will be a meeting with Dan to discuss more information about hearing assistance.

## New Business

- a. There will be a Lobster Boil Committee recap meeting on Monday, July 18 at 5:00 p.m.
- b. Memorial plaque -- Averil Schreiber gave \$100 in memory of her former husband, Rev. Dr. Gary Lee Pielemeir. There was brief discussion about whether his name should go on the Memorial Plaque. Pat Brown motioned and Dave Anderson seconded that Rev. Pielemeier's name be added to the Memorial Plaque. Motion carried unanimously.

Vestry meetings will be moved to the third Sunday of each month.

Motion to adjourn was seconded and passed. Meeting adjourned at 1:45 p.m.