

St. Paul's Episcopal Church  
Vestry Minutes  
Meeting: May 8<sup>th</sup>, 2011

Members Present: The Rev. Stacy Walker-Frontjes, Rector; Brad Cripe, Senior Warden; Mike Duffy, Junior Warden; David Anderson; Freyja Johns; Jennie Cummings.

Unexcused Absences: Rita Anderson

Guests: Pat Brown, Treasurer; Lorraine Langer, Director of Music Ministries

The meeting came to order at 12:01 PM.

The opening prayer was led by Rev. Stacy Walker-Frontjes.

Appreciations:

1. To Rosemarie Ostburg for providing direction on counting the offertory and for Low Sunday Brunch;
2. To Pat Brown for all her work as Treasurer and leadership of the parish;
3. To Brad Cripe and Michael Duffy for collection counting;
4. To David and Ellen Anderson, Maureen Gerrity, Rhys and Joslyn Prall, Gretchen Schlabach and Lorraine Langer, Rev. Stacy Walker-Frontjes and family for their participation at the basement cleanup day held on May 7<sup>th</sup>;
5. To the Rev. Stacy Walker-Frontjes for a beautiful service for Audrey Brown, and her leadership throughout the months of April and May;
6. To Mike Duffy and Brad Cripe for their leadership throughout the months of April and May;
7. To Rochelle Cripe for her work with the communications committee;
8. To Gail Piper, Maureen Gerrity and Jennie Cummings for their attendance at the Love, INC. banquet dinner;
9. To the Vestry of St. Paul's for their hard work;
10. To everyone at St. Paul's for their hard work during the Lenten season;
11. To everyone who was involved in the Celebration of a New Ministry;
12. To everyone for their patience in the transition to a new parish administrator;
13. To Pat Brown, Ellen Anderson and everyone involved in Lobster Boil preparations.

It was moved and seconded that the minutes from the April meeting be approved with the following correction: the "LGBT resource center" is the organization on campus that provided Rev. Stacy with the certificate and training documented in the April Vestry minutes. Motion carried and minutes approved as corrected.

Committee Reports:

1. Senior Warden and Communications Committee Report:  
Pursuant to the Bylaws, a Clerk of the Vestry is required to be elected by the Vestry. By acclamation, the Vestry appointed the following individuals as Clerk of the Vestry: Brad Cripe (May meeting), Freyja Johns (June meeting), and Jennie Cummings (July meeting).

Hazel Rutherford has resigned from the Vestry effective immediately. Pursuant to the bylaws, the Vestry is required to appoint someone from the parish to serve. David Anderson moved that Pat Brown should be appointed to the Vestry to serve the remainder of Hazel Rutherford's term. Freyja Johns seconded. Motion carried unanimously.

Anna Dee Lastick has resigned from her position as Parish Administrator, effective immediately. Robert Lastick has resigned from his position as Sexton, effective immediately.

The Vestry entered Executive Session.

The Vestry concluded Executive Session. Lorraine Langer joined the Vestry as its guest.

The Communications committee prepared press releases for the Lenten season, Celebration of New Ministry and the Community Needs Drive. The position of Parish Administrator is open. A position description was circulated and various advertising options were discussed.

2. Junior Warden and Buildings and Grounds Committee Report: The Buildings and Grounds Committee now consists of Mike Duffy (chair), Brad Cripe, Rhys Prall and Rick Johns. Meetings will be held by the call of the chair. Brad Cripe and Mike Duffy will install the new "Episcopal Church Welcomes You" sign when the summer schedule begins.
3. Magnetic Church: No report.
4. Outreach and Mission: Community Needs Drive is June 5<sup>th</sup>. A bakeless bake sale is planned for the summer.
5. Pastoral Care: The position of chair of this committee is open. Rev. Stacy is in contact with Bob Brown. If anyone is in need of pastoral care, please let Rev. Stacy know.
6. Fellowship: The Celebration of a New Ministry was a wonderful event. The parish also celebrated Easter Vigil, the Low Sunday Brunch and the baptism of Mason Guiborat during the past month. The baptism of Ava Stubblefield is scheduled for July.

7. Stewardship: This committee is in the process of formation. The Executive Committee will be asking members to volunteer. Jennie Cummings is interested in helping.
8. Music Ministries: Lorraine Langer provided a handout documenting the activities of the music department.
9. Treasurer's Report: Pat Brown presented the Treasurer's Report. Discussion followed. Motion to accept and file for audit was made, seconded and approved unanimously.

#### Rector's Report:

Janie Torma will receive the Bishop's Award for her outstanding service to the community.

Rev. Stacy provided an update on Christian education. Sue Ouelette has offered her resignation from her duties, as she has not had enough students for a class for the past 2-3 months. This issue will need to be evaluated for next year. For the younger children, "Godly Play" is an approach to Sunday school that we will be using going forward. The young adults that would have attended Sue's high school class are welcome to attend adult Sunday school until a new teacher is appointed.

The rectory fence and parish garden will be installed soon.

The memorial plaque near the columbarium will be updated for Audrey Brown. If parishioners know of names that should be on the plaque, please let Rev. Stacy know.

#### Old Business

Church Roof: Several experts have examined the roof. In their opinion, nothing is physically wrong with the structure even though it leaked twice during the winter. In the event that the roof leaks again, Rev. Stacy reported that church insurance will pay to have the damage repaired again. Discussion followed regarding possible repairs to the roof. No plans to repair the roof were made or anticipated.

A check is in the mail as partial payment for the damage to the inside of the sanctuary. The remaining payment will be mailed by church insurance once the repairs are underway. Contractors will be notified to perform the interior work. An insulator (Northwest Insulation) was called to ascertain whether the sanctuary roof could be insulated. In their opinion, the lack of an attic prohibits insulation of the roof at this time.

New PA System: Lorraine Langer will be in touch with the contractor soon to arrange installation.

New Business

The Vestry discussed a policy for counting the offertory. Henceforth, two Vestry members will count the offertory each Sunday afternoon. Brad Cripe and Mike Duffy will be providing training.

Rev. Stacy led the closing prayer.

Motion to adjourn was seconded and passed by acclamation. Meeting adjourned at 2:11PM.