

St. Paul's Vestry Meeting
Draft Minutes

April 10, 2011

Called to Order 12:05 p.m.

Present

Brad Cripe, Sr. Warden, Mike Duffy, Jr. Warden,

Vestry Members: Jennie Cummings, Rita Anderson, Hazel Retherford, David Anderson, Freyja Rasmussen-Johns

Others: The Reverend Stacy Walker-Frontjes, Rector, Pat Brown, Treasurer, Lorraine Langer, Director of Music, Anna Dee Lastick, Clerk of the Vestry

Absent None

Excused None

1. Opening Prayer – Rev. Stacy

2. Appreciations

To Rev. Stacy, for completing the NIU Lesbian, Gay, Bisexual and Transexual Allies Training program.

To those who participated in the grounds clean up on April 9.

To Lorraine for her work with children at St. Paul's and for hosting the Truth and Life group meeting at St. Paul's.

To Rochelle Cripe for creating and printing the invitations to the Celebration of a New Ministry event on April 16, and to Anna Dee for mailing the invitations.

To those serving on the April 16 Ad hoc committee.

To Anna Dee, for her work behind the scenes, coping with numerous changes.

To Brad and Rochelle Cripe for organizing and setting up the Chili Cookoff on March 27, and to those who brought food and those who stayed and cleaned up.

3. Review and Approval of March 13th, 2011 Vestry meeting minutes

There was one spelling correction. Rev. Stacy directed that in the future in the "Present" section of the minutes, the Vestry Members be listed separately from others who attend Vestry Meetings.

A motion was made, seconded, and carried to approve the March 13 minutes with correction noted.

4. Treasurer's Report – Pat Brown

We received a refund check from the payment made toward Anna Dee's pension, as the check Pat sent was too large. It will be deposited back to the operating fund on a separate deposit from the deposit for the Sunday collection.

The Endowment Fund went down a little bit. Expenses are pretty much on target for the end of the first quarter of 2011. A motion was made, seconded and carried to receive the treasurer's report and file it for audit.

5. Rector's Report

a. Celebration of a New Ministry update from ad hoc committee

The planning is going well. Set up in the parish hall and sanctuary will be on Friday night, April 15. There is a foot race in the neighborhood in the morning on April 16. We are planning for about 100 people. The Bishop's Deacon will be John Dolan. Those who will be presenting during the service should be there at 11:30.

Summer schedule of services begins on Sunday, June 5. Services will be at 8 a.m. and 9:30 a.m.

We now have a key to the room where Prairie Echoes has been storing their supplies. They will continue to use the room.

Rev. Stacy asked the Vestry to begin imagining what they want to do with the space that is being underused in the undercroft. The clean up on April 30 is only the first step.

Truth and Life, a Chinese Bible study group at NIU used the building on Friday, April 8 and donated \$75.

Adult Education is going well. Rev. Stacy has subscribed to "The Thoughtful Christian," a Bible study curriculum. We need to begin planning for a larger children's Christian Education program.

Holy Week:

We begin both services in the parish hall on Palm Sunday.

All evening services will be at 7 p.m. On Easter Day services will be at 8 & 10:30.

There will be Children's Chapel in the parish hall. There will be an Easter Egg Hunt after the 10:30 service.

We have two Baptisms coming up. May 1 - Mason Guiborat. June 12 - Eva Stubblefield.

May 8 - Mother's Day. Kids bake bread for the services on May 15. Also next Vestry meeting.

May 15 - Recognition Sunday. Last regular choir and Sunday school dates.

6. Committee Reports

a. Senior Warden's Report and Communications – Brad Cripe

Lent/Holy Week flyer has been mailed to congregation, as have been the invitations to the Celebration on April 16. The *Proclaimer* is changing format; from now on it will be electronically produced via Constant Contact. On Friday, April 29 from 2-3 p.m. the Episcopal Church Women will have their reception for recipients of checks from Lobster Boil 2010 proceeds. Press release for Lobster Boil 2011 is coming soon.

b. Junior Warden and Buildings and Grounds – Michael Duffy

1. Spring Outdoor Clean-up Day, Saturday, April 9th, 2011. 10AM

Thanks to all who participated in the clean up on April 9.

2. Basement Clean-up Day #1, April 30th, 2011. 10AM

Mike asked that the bulletin announcements include a request to parishioners who have items stored in the undercroft that they either get them out or label them clearly prior to April 30. There was a short discussion about the future use of the space.

c. Magnetic Church – David Anderson

The welcome bags for visitors include a copy of the *Proclaimer*, a parish brochure, and a few other items. The bags are prepared by children in our Christian Education classes.

d. Outreach and Mission – Jennie Cummings

Sunday, May 1 is Lobster Boil kick off. The annual meeting of Love INC is on Sunday, May 1 from 6 -8:30 p.m. at St. Mary's in Sycamore. On June 5 we will have a Necessities Drive that will benefit Hope Haven and Love INC.

e. Pastoral Care – Hazel Retherford

Hazel said that Audrey Brown has requested that anyone who wants to visit call a day ahead. Norma Fitzgerald has been receiving regular visits.

f. Fellowship – Freya Rasmussen-Johns

The Chili Cook off on March 27 was very successful and lots of fun. Thanks to all who helped out. On April 23 following the Easter Vigil there will be a reception in the parish hall. Freya asked Anna Dee to please send out an email on April 18 reminding everyone of this.

On Easter Day there will be regular coffee hours after each service.

Low Sunday Brunch will be from 9:30-10:15 on Sunday, May 1. Rosemarie Ostberg is coordinating. There will also be a Baptismal Reception after the 10:30 service, as well as the Lobster Boil Kick off.

g. Stewardship (new committee) – no report or liaison to date

Discussions about this will begin next month.

7. Old Business

a. Roof – Executive Committee

The insurance adjuster has sent his report. The interior damage is estimated at about \$40,000. Our insurance will cover this. There was no exterior damage. The leak was due to ice build up. The roof had been installed correctly. The roofer says that the problem was caused by heat build up near the roof, and to prevent a reoccurrence the roof should be insulated. However there is no place to put insulation without a big, expensive construction project which would alter the appearance of the nave.

The original roof was cedar shingles and they had more overlap. However, at the time that the new roof was purchased the cost for cedar shingles would have been about \$100,000, or about double what we paid for the new roof.

There was a discussion of damage and repair. The interior damage will be repaired over the summer. The Executive Committee will bring a recommendation to the Vestry for their approval. We will need to contact contractors and get bids. Rev. Stacy continues to discuss the issue with Church Insurance.

b. PA System – Rev. Stacy and Lorraine Langer, Director of Music Ministries
Lorraine Langer presented a proposal for upgrading the sound system for use throughout the building and the outdoors. The funds to pay for it would come from the Building Fund. Total cost would be about \$4,450.00. The proposed system could be upgraded and enhanced depending on our future needs. There was a discussion. Pat Brown said that the funds were available. There was a move to accept the proposal; it was seconded and voted on, passed unanimously.

c. Fence for the Rectory – Executive Committee

Rev. Stacy has called JULIE to make sure that it's safe to install a fence. She has also obtained a building permit from the City of DeKalb. Rhys Prall has offered to provide the labor for this project. The total cost for materials will be \$1500 - \$2000. The fence will be treated lumber, 6 feet high with two gates. It will provide safety and privacy for the rectory. There was a brief discussion. A motion was made to move forward on this project. It was seconded and passed unanimously.

8. New Business

None

9. Closing Prayer and Adjournment – Rev. Stacy

Motion to adjourn, seconded, passed. Meeting ended at 1:20 p.m.

Next vestry meeting will be Sunday, May 8, 2011, 11:45AM