

**St. Paul's Vestry Meeting
Feb 13 2011**

Present Rev. Stacy, Lorraine Langer, Brad Cripe, Mike Duffy, Pat Brown, Hazel Retherford, Rita Anderson, Jennie Cummings, Freyja Rasmussen-Johns, David Anderson, Anna Dee Lastick

Excused None

Absent None

Rev. Stacy opened the meeting with a prayer at 12:10 p.m.

Appreciations For the Vestry Retreat and lunch, for the music at the 10:30 service today, for Bob Lastick's work as sexton, for Dawn Jones' sermon today, for the newest Vestry members, David Anderson and Freyja Rasmussen-Johns, to the Reverend Rich Frontjes for the Adult Sunday School class today

Review & Approval of Jan 16 Vestry meeting minutes The minutes of the January 16 meeting had not been prepared. They will be distributed with the February 13 minutes prior to the March 13 meeting.

Treasurer's Report There was a question from Pat Brown, Treasurer, about whether all the Discretionary Fund offerings were being properly recorded. Anna Dee promised to check on this and get back to her. Music salaries need to be broken out on the monthly reports. The clergy Health Savings Account payment in January skews the expenses for January, but the parish saves a great deal over the year by paying this up front. Pension payments for Anna Dee Lastick were supposed to have begun in January but Church Pension Group did not follow through with the paperwork. We need to urge people who have made Capital Campaign pledges to make their payments—we are a little bit behind. Motion to accept Treasurer's Report and file for audit; seconded; carried.

Rector's Report Rev. Stacy reported on her level of involvement with United Campus Ministries. She is on the Board and on a task force composed of representatives of the Episcopal Diocese and the ELCA Synod in this area to formalize one united ministry between UCM and Lutheran Campus Ministries. UCM is offering training in the area of Gay Lesbian Transgendered and Queer issues, which she plans to attend. She is working on building good neighbor relationships with NIU organizations.

We will have three guest preachers in the coming weeks. On February 27 we will hear the Reverend Shelley Forrester, Associate Rector at St. Andrew's Church in Downers Grove. On March 6 the Reverend Rich Frontjes will preach. On March 13 when Rev. Stacy is out of town, the celebrant and preacher will be the Reverend John Crist.

March 6 is World Mission Sunday; as the first Sunday of the month, it is also the scheduled Sunday for the Discretionary Fund Collection. During the services there will be two collections, the regular collection and the one for the Discretionary Fund. In the parish hall, there will be a special collection container for ER-D (Episcopal Relief and Development).

Rev. Stacy also mentioned that she hopes to start a community garden on church property this spring.

Finally, a committee to plan for the Celebration of a New Ministry service on April 16 was named; members will be Mike Duffy, Rochelle Cripe, Freyja Rasmussen-Johns, Janie Torma, and Ellen Anderson.

Warden and Committee Reports

Senior Warden/Communications Brad wants to encourage everyone to attend the Adult Christian Education offerings on Sunday morning and Wednesday evenings. The bulletin board has been updated with some new pictures and titles. Anna Dee said she would send out an email to the parish members reminding them about the Wednesday evening "Soup for the Soul" supper and class meetings.

Junior Warden/Buildings and Grounds Mike reported that Bob Lastick had repaired a broken ceiling light in the undercroft. Rev. Stacy said that there are several lights out in the overhang in the sanctuary. Mike said he would follow up with Bob. David Anderson said that the padding is missing from some of the kneelers. The Building and Grounds Committee will consist of Mike, Brad, and Bob Lastick.

Magnetic Church Mike said that the committee has not met for several weeks and there is no report at this time.

Outreach/Mission Jennie sent her report to everyone via email. She said that she and Rev. Stacy are planning to organize an Outreach Committee.

Pastoral Care Hazel said that Communion has been taken to Norma Fitzgerald. Audrey Brown is now out of the hospital and back at Oak Crest. Rev. Stacy said she has been making visits as well.

Fellowship Freyja reported that Terry Dickow will be out of town extensively this spring; David Anderson agreed to assist her with some projects.

Stewardship This committee has not yet formed.

Old business

Roof Mike reported that he, Brad, Vince McMahon, and Bob Lastick met with the roofers and the materials provider in January. The insurance adjuster was invited to the meeting but did not attend. The Vestry discussed the damage to the pews, how the repairs would be done, identifying the cause of the problem and culpability. Rev. Stacy will be contacting the insurance adjuster again to try to improve communication with him and to keep him in the loop.

New Business

Parochial Report This is a summary report for the National Church and Diocese that each congregation makes each year. Included are financial, membership, and attendance information. Our responses determine the suggested amount of the Diocesan Pledge each year. When it is complete, it will be scanned and emailed as a PDF to each Vestry member.

Counting the Collection Anna Dee gave a brief report on current counting procedures and issues. Brad, Anna Dee and Pat Brown will work together to create a counting policy and procedure that assures confidentiality and safe handling of the money collected on

Sundays. St. Peter's Church in Sycamore just completed a policy/procedural document for counting; we will contact them to see if we can get a copy of it for reference. For the short term, Pat McMahon, Rosemarie Ostberg and Anna Dee are counting and depositing the collection each week.

Property Insurance Mike reported that our premium is determined annually based on the annual appraisal; it does get increased mid year.

Public Address System not Upgrades Reverend Stacy began by saying that the lapel mikes are not working very well. They are at least 20 years old, as is the sound system in the sanctuary. It is especially noticeable at the early service. Lorraine Langer reported that she had met with representative consultants from two different firms to see what could be done and how much it would cost to upgrade the sound in the sanctuary and elsewhere. Some of the things that could be done would be to add sound in the nursery and undercroft. Also a more powerful system would permit us to use more powerful wireless mikes. Enhancements and replacements could cost anywhere from \$2K-\$20K, depending on what is purchased. The Vestry agreed to look at more specific information at their March meeting.

Keeping God's People Safe training All Vestry members are required to complete this training on sexual misconduct policy. It could be held at St. Paul's and the entire congregation would be invited.

Closing prayer/Adjournment

Rev. Stacy said a prayer and the meeting ended at 1:45 p.m. The next meeting will be

The next meeting will be 3/13 11:45 a.m.

ADDENDUM TO FEBRUARY MINUTES:

On February 23, 2011 the Parochial Report for 2010 was approved by all members of the Vestry. It was signed by the Reverend Stacy Walker-Frontjes, Rector, Pat Brown, Parish Treasurer, and Anna Dee Lastick, Clerk of the Vestry, and was filed electronically on February 28, 2011.