

St. Paul's Vestry Meeting
November 14th, 2010 11:45 A.M

PRESENT: The Reverend Stacy Walker-Frontjes, Vince McMahon, Hazel Retherford, Brad Cripe, Jennie Cummings, Mike Duffy, Rita Anderson, Anna Dee Lastick, Lorraine Langer, Pat Brown

ABSENT/EXCUSED: None

1. Opening Prayer—The Rev. Stacy Walker-Frontjes. Time: 12 noon
2. Appreciations: To Mike Duffy and the Reverend Rich Frontjes for helping Maureen in Sunday school; Bob & Anna Dee Lastick for putting up the shelves in the treasurer's office; to Anna Dee for the *Proclaimer*; for the sermon given by the Reverend Rich Frontjes on October 31; to Lorraine Langer, Director of Music and Choirs, and to all the musicians who were involved, for the musical offerings on All Saints' Sunday, November 7.
3. Review and Approval of October 10th, 2010 Vestry meeting minutes: A motion was made, seconded, and carried to accept the minutes of the October 2010 meeting as written.
4. Treasurer's Report: Motion to accept the treasurer's report and file it for audit, seconded, carried.
5. Rector's Report:

Rev. Stacy said that all members of the Vestry should make a financial pledge to the church.

 - *Rector's Discretionary Fund: A special collection for the Rector's Discretionary Fund will be taken the first Sunday of each month at both services.
 - *Background checks: Rev. Stacy contacted Randall Warren at the Diocesan Center about our responsibility in this area. It is not necessary to do a full background check on employees and volunteers in sensitive positions the way it is done for rector job candidates. There are guidelines from the Diocese as to how to conduct an in-house background check at the parish level. We now have these on file. Further questions about this can be referred to Randal Warren's office.
 - *The purpose of the "black box" money in the parish hall is to reimburse people for coffee hour expenses to the extent that they request it and present appropriate documentation. The money will periodically be deposited to the checking account and earmarked for coffee hour expenses.
6. Committee Reports

Junior Warden and Communications report—Brad Cripe:

 - *Rosemarie will be the regular contact with the *Daily Chronicle* regarding our weekly service listing. Holiday publicity is underway; there was an article about our craft show in the *Chronicle* on Nov. 13.

Magnetic Church—Mike Duffy

*Ellen Anderson will be talking with ushers and helping them integrate a “greeter” function. The intent is to regularize procedures, communicate with all members who volunteer in this role, and to ensure that all visitors to St. Paul’s have an optimal experience.

Outreach—Jennie Cummings

*Jennie reported on how she gathers information for her report. She contacts parish members 7-10 days before the Vestry meeting.

Pastoral Care—Hazel Retherford

*Norma Fitzgerald is being visited regularly.

Fellowship—Peg Newby

*St. Nick Party on December 4 6:30-9:30 at Nenonen’s clubhouse. *Epiphany Party in parish hall following the Celebration of the Feast of the Epiphany in the sanctuary at 6 p.m. on January 6.

a. Worship and Education—Rita Anderson

*No children/youth Christian Education classes on 11/28, 12/26, 1/2/11. Christmas party for children & youth in the parish hall after the 10:30 service on 12/19.

*Rev. Stacy reported that she talked to Sue Ouellette about staying informed about diocesan and national Episcopal Church events for youth. Several people have been contacted about finding a new teacher. Rev. Rich and Mike Duffy have assisted.

b. Facilities and Senior Warden’s Report—Vince McMahon

*Washer in rectory had to be replaced.

*Door chimes and safety lighting: Bid for chimes seemed very high, another bid will be obtained. Bid for lighting needs to be expanded.

7. Old Business

Facility Usage Policy—Policy committee (Brad Cripe, Mike Duffy, Rev. Stacy Walker-Frontjes)

Brad presented a draft document for discussion that had been prepared by the Facility Usage Committee (see above). A couple of amendments were proposed; made; the first was regarding the responsibility of renters for making arrangements to pay for repairs necessary after the use of the parish hall. The second had to do with fees for room usage. The Vestry approved the document with the amendments. A marked copy of the document is attached to these minutes.

Church informational brochures are being distributed throughout the community. Right now the brochure is being updated by Rev. Stacy and Rochelle Cripe. When it is completed and reprinted, more will be distributed by Vestry members.

Stewardship/Pledges: The pledge cards will be blessed on November 21 at both services.

Nominating Committee for new vestry member election at the Annual Meeting
Report from the committee—Peg Newby, Vince McMahon, and Hazel Retherford
The committee met and suggested two names, David Anderson and Freyja Johns. Both have been approached and have agreed to serve. Freyja will be the new Fellowship Chair.

8. New Business

a. Diocesan Convention, November 19th and 20th, 2010: Mike Duffy and Brad Cripe are the delegates. Anyone is welcome to attend.

9. Closing Prayer and Adjournment TIME: 12 noon