

Vestry Meeting: St. Paul's Episcopal Church, DeKalb, Illinois

June 17, 2018

(Please submit any reports via email or hard copies)

MEMBERS PRESENT Senior Warden: Freyja Rassmussen; Junior Warden: Marv Kobrink; Maureen Gerrity; Linda Lorbach; Brad Smith; Clerk: Gretchen Schlabach; Interim Rector: Ed Bird

MEMBERS ABSENT: Treasurer: Pat Brown

OTHERS IN ATTENDANCE: Director of Music: Lorraine Langer

1. Opening Prayer—Rev. Ed
2. Appreciations: St. James for ordination of Brian Prall, and Father Ed for serving as a referral; Father Ed who moved the service to the Parish Hall; Maureen for the food; Henry for being such a gracious person
3. Approval of Vestry minutes from May 20, 2018 — Gretchen, Clerk

Motion to approve the May vestry minutes passed.

4. Today's Business
 - a. Treasurer's report – Pat
 - b. Rector's report – Rev. Ed
 - c. Other committee reports
 - d. Roof/gutter update? – Brad
 - e. Vestry retreat recap date
 - f. Email guidelines – Marv
 - g. TV letter to congregation, and any updates on TV acquisition – Ed/Lorraine for questions

Motion moved by Rev Ed and seconded by Marv to purchase the Best-Buy audio visual equipment and services for approximately and \$8500 for use of Fellowship and Formation and other AV needs in Parsish Hall passed.

5. Closing Prayer

6. Adjournment

NEXT MEETING IS July 15, 2018 following the 10:30 worship service

Meeting Munchies??

Appendix A Senior Warden's Report

Father Ed, Marv and I met as the Executive Committee on May 23 and June 11. We also regularly stay in contact by e-mail, texts, and phone.

Talked with Rick and Rhys regarding the rectory's broken patio door. Rhys is on top of the situation and is dealing with replacement.

I met with Sheila Appel in May while Pat was on vacation to go over and pay the church bills.

Although this isn't Vestry-related (or really church-related) several friends of Pat Brown and I assisted her with cleaning out her downtown office before she left on vacation.

On May 29, I attended the Adult Formation Committee meeting. In addition to discussing plans for the upcoming program year, we also talked more about the large screen TV we are hoping to put in place this fall.

I put away the lobster boil table decorations, but they still need to be taken downstairs.

I was extremely happy to learn that Rev. Ed has hired a fourth child care worker for the nursery and PrayGround – Karyn Perkins.

I continue to enjoy working with the Altar Guild and hosting coffee hour every few weeks.

Appendix B Junior Warden's Report

Appendix C Treasurer's Report

Appendix D Music Report

Appendix E Rector Report

Since weekend of April 15

- ⊕ 2 monthly Eucharists at OakCrest
- ⊕ 12 Sunday Eucharists
- ⊕ Completed Premarital counseling for Jul 27 Wedding
- ⊕ Spent weekend at Diocesan offices on staff for Ministry Discernment Weekend for 4 clerical aspirants, Bishop and a dozen other staff
- ⊕ Review of Holy Week Liturgies
- ⊕ Drafted letter to the parish regarding purchase of large screen monitor for Parish Hall; planned one on ones to assess parish willingness to purchase.
- ⊕ Weekly staff meetings
- ⊕ Took 3 of 4 bids for steam-cleaning of Offices and Parish Hall
- ⊕ Review of Diocesan Keeping God's People Safe protocols and online completion of Level I KGPS Training
- ⊕ Attended Save our Lives Rally in Rockford hosted by Emmanuel Episcopal, Rockford
- ⊕ Assisted with development and start of Adult Formation Team
- ⊕ Became "over the moon" about the enthusiasm and energy and upcoming efforts and events of our new Formation Team and Fellowship Team.
- ⊕ Met with a community developer to discuss outreach needs in DeKalb (short term is perhaps a meal program)
- ⊕ Attended Deanery clergy meeting in Morrison in April and St Paul's hosted in May
- ⊕ Hired Karyn Perkins as CCW
- ⊕ 9 one on one meetings with parishioners (including two with a non parishioner for pastoral care)
- ⊕ Parish saw highly industrious NIU Cares day
- ⊕ Attended Diaconal Leadership Team meeting twice, offering a preliminary plan for recruitment of deacons in the diocese.
- ⊕ Had first meeting to schedule wedding for December 8
- ⊕ LOBSTER BOIL!
- ⊕ Recognition Month of Sunday's in May
- ⊕ Several Executive Team meetings with Junior and Senior Wardens
- ⊕ Planning session for Episcopal 101 with Mo. Heidi and Marilyn Cleland
- ⊕ Attended or officiated three funerals not directly related to St Paul's
- ⊕ Took on a person needing 132 community service hours