

**Minutes Vestry Meeting,  
St. Paul's Episcopal Church  
May 17, 2020**

Zoom meeting called to order 1:15 pm

Present: Mother Barbara, Maureen (senior warden), Gretchen (junior warden), Bill, Donna, Terry, Jacob, Rebecca (clerk)

Opening Prayer led by Mother Barbara

Approval of April meeting minutes

**Motion to approve April minutes made by Bill, seconded by Maureen; motion approved.**

Approval of Financial Report (Rick)

**Motion to approve Financial Report made by Gretchen, seconded by Jacob; motion approved.**

Consent & News Items

- Garden Report – Rebecca & Jocelyn  
Gardeners are almost done planting and are keeping social distancing.

Rector's Report:

- Hours and hours of time researching "best practices" for online ministry
- Refining Sunday worship liturgy: Meetings with Lorraine and Lynne
- Meeting to work on new website with Hannah and Lorraine
- Virtual meetings with Lorraine regarding liturgical music for website and Sunday liturgies
- Weekly one-hour meetings with Bishop Lee and Diocesan clergy
- Pastoral care cards and phone calls to/with parishioners
- Weekly Bible study (one-hour meeting plus two hours prep)
- Monthly mindfulness meditation teacher training (5 hours plus various prep time)
- Ministry to the Richardson family (Damien, Tasha and Malachi): Collaboration conversations w/Family Service Agency staff, pastoral care conversations, two occasions of grocery shopping and delivery.
- Weekly posting Minute Mindfulness Meditations
- Met with locksmith Robert Tomlinson x2 to assess and install a solid brass lock on door 5, new brass tumbler installed, job done plus 6 keys. No charge!
- Anti-Racism Committee (ARC) meeting
- Virtual weekly meetings with Susan for operations

## **New and Carried Over Business**

- Overview of the Diocesan plan to go back into the sanctuary for worship--- discussion (as of time of this vestry meeting). No in person worship in Episcopal churches before at least end of May 31.
- Setting individual goals as Vestry, Rector, Wardens for this year and especially creating or adopting an instrument with which to evaluate how we are doing individually, and collectively as a parish, on attaining those goals-do we want to “table” this for the year, given our constrained circumstances? Discussion.

Gretchen suggested creating assessment form

- Mutual Ministry Review due, usually midsummer annually--discussion
- Buildings and Grounds:
  - Plan to do spring clean-up: Bushes need to be trimmed and weeds removed at their base, woodchip mulch spread around to inhibit weed growth and spruce up appearance-discussion
  - Closet door in the Narthex which won't close is an eyesore and poor way to welcome guests/visitors when we get back into the building. At this time, repair can wait.
- Anything else?

Prayer

**Motion to adjourn was made by Maureen at 2:45. Motion approved.**