

Minutes
Vestry Meeting,
St. Paul's Episcopal Church
January 19, 2020

Present: Mother Barbara, Maureen, Pat, Donna, Terry, Rebecca; guests Lynne and Lorraine.

Opening Prayer offered by Mother Barbara

Quiet, then "checking in"

Approval of December meeting minutes (Executive)

Motion to approve December Executive meeting minutes made by Terry, 2nd by Pat; approved

Approval of Financial Report

Motion to table review of Financial Report made by Donna, 2nd by Rebecca; approved

Consent Items

Music Ministries Communications /Tech Report (see attached)

Rector's Report (see attached)

New and Carried Over Business

- 2/2 Budget Meeting overview between services, 2/9 Annual Meeting between services.

- Community outreach: Taizé Gatherings report

Taize services well received; 70 attendees in December, 50 attendees in January. Many from the community.

- No Superbowl; party this year.

- Lenten Observance: Last day in Epiphany=Shrove Tuesday and Soup Supper;

Ash Wednesday, Imposition of Ashes--Noon and 6 PM—Lenten fast begins

No soup supper, instead, a Shrove Tuesday meal night before, Feb.25th.

- 2020 Budget-discussion/Pat Brown

Tabled- will review electronically before Annual Budget Meeting.

- Performance Reviews will be done this month, before Annual Meeting. Mother Barbara shared new review form.

- Childcare and Children's Christian Ed/ "Children's Chapel,"

Plan B still in progress

- Increase Number of Vestry Members number stated in 2015 By-Laws:

Rector, Sr. Warden, Jr. Warden and five members (not including the Treasurer)

New nominees: Jacob Maas, Gretchen Schlabach, Bill Cummings:

We still need a Junior Warden; consequences in the Diocesan Canons?

- Vestry retreat dates?

Possible dates are March 21st and March 28th. Time 10-3, share lunch together. Panera meeting room is venue of choice. Other possibilities include library, Lincoln Inn, one of the local banks. Mother Barbara will research venue availability.

- Movie Nights- be thinking about licensure laws for "public event".

- Prayer and Adjourn at 1:30 pm.

Rector's Report: January, 2020 (activities from December-January)

In no particular order:

Pastoral Care --Two visits to parishioners at the hospital or
Oak Crest Health Center
-- Eight in-office pastoral conversations

Planning meetings, continuing ed, report back, etc.:

- Prep meetings for Christmas, Lessons & Carols, Taize gatherings
Prep for class open to the public: "The Mysteries of Taize"
- Mindfulness Meditation Teacher Certification:
9 hours Zoom meetings, plus prep and reading
- Four or five two-hour meetings with ad hoc Activities
working group for Taize planning
- Set up and clean up for Taize experience (Friday AM, Gathering,
PM+Saturday AM, about 10 hours)
- By-Laws re-re-revision work
- Weekly and biweekly meetings with Lorraine Langer for liturgical
planning by phone, email and in person
- Sermon prep: approx. 8-10 hours a week

Fellowship

Kiwanis weekly luncheons

Buildings & Grounds

Christmas Eve Day: Cleaned up glass from shattered glass bottle on the sidewalk next to parish driveway; picked up trash from front, side and back yards and along the “church path.” 2.5 hours

Communications and Technology Upgrades Annual Parish Meeting, Sunday, January 27, 2019 St. Paul’s Episcopal Church, DeKalb, IL**

Comcast is now our service provider for phone, internet, TV. We switched for DNA to Comcast for three main reasons: Reliability (higher ethernet security and data access), Speed (increase 5 to 100 MB), Customer Service (available on phone, on line access/control, quicker in person tech assist). One vendor that offers 24/7 Customer Service support and tutorials. The Parish Office added a new iMac Computer, offering many new tools. It has a 3 Yr. warranty (Exp. 06/2021) called Apple Care with 24/7 technical support and assistance, that includes phone support, on-line remote access, walk-in on-sight Genius Bar support at any Apple Store. Uploading well over 6,000 photos into the iPhoto library, our pictures are better organized into years, dates, moments, etc. The computer can be streamed into, and up on, the Parish Hall TV, via Apple TV (small black box). The Parish Hall Audio/Video upgrades offer many new opportunities to facilitate new programming. Best Buy is our service provider. We have a 5-year Extended Service Protection (ESP) for the TV. Other products includes; a Sony TV, Sonos Sound System, Sony DVD player, USB slot, Apple TV, which allow us to sync and stream (iCloud, iTunes, iPhoto, Netflix, Ted Talks, YouTube). In addition to displaying announcements, we have monthly family movie nights and the adult formation Ted Talks, that were open to the community at large. Additionally, several parishioner projects were presented PayPal has been used with our Lobster Boil community fundraising event for several years. With adding PayPal

to our Church Website Donate Page, we now have the ability to receive and track any monetary gifts. Donations

can be made to: The Altar Guild, Flower Guild, Garden, Music, Buildings/Grounds, Rectors Discretionary, Liturgy and Worship, Endowment, etc.

Constant Contact is an online application used for designing professional looking weekly emails, announcements, monthly newsletters (Mars Hill). Church/Lobster Boil contact management source. Our Website continues to be hosted through Network Solutions (NS)**. Most everything is stored online in our NS library. One of the many positive features is that we as a church, manage the library and content in house.

Our Professional Website Hosting Package provides the following service's and Hosts our: domain name (2 of 5 yrs. free), emails (2500 individual 1 GB each), website (ability to self-manage). Additionally, it has 24/7 customer service support and tutorials. We currently have a 5-year renewal contract with Network Solutions (one-time payment), and received a 30 % discount. See below.

** For more detailed information shared throughout the year about communications and technology, I defer

to the 2018 Proclaimers (St. Paul's Monthly Newsletter archived on the website) and The monthly Approved

Vestry Reports (also archived on our church website).

Approximately 500 Hours

Lorraine Langer, Director of Music, Saturday, January 24, 2019

NETWORK SOLUTIONS Qty Term (Exp. Date) Retail Cost Disc 30% Sale Cost Yearly Monthly

Communications and Technology Report

Vestry Meeting, Sunday, January 13, 2019

St. Paul's Episcopal Church, DeKalb, IL

Communication's and Technology Updates

.. I met with Mthr. Heidi and the wardens to review expectations and compensation.

.. Comcast: NA Parish Hall Audio/Video: NA PayPal: NA Network Solutions: NA

.. Website/Facebook: I made several updates transitioning into the New Year

.. Office Computer: I assisted the Administrative Assistant with Christmas Eve newspaper advertising, Facebook, AppleCare to trouble shoot a technical issue.

Approximately 5 Hours

Lorraine Langer, Director of Music, Saturday, January 12, 2019

Communications and Technology Report

Vestry Meeting, Sunday, February 17, 2019

St. Paul's Episcopal Church, DeKalb, IL

Communications and Technology (CommTech):

.. Comcast: Reviewed sign on, retrieving voice mail online, features w/Susan and Barbara (15 Min)

.. Network Solutions: Website edits/tweaks (Total 5 hrs.)

.. Office Apple Computer: (Total 20+ Hrs.)

o Trouble shooting and fixing technical issues that included difficulties with startup/shutdown, using any applications, including Microsoft word. ThuJan17 (1 Hr.) FriJan18 (6 Hrs.) SatJan19 (6 Hrs.) Six AppleCare service calls. Primarily due to duplicates of documents/files, close to 1 TB.

o Backup computer with existing Western Digital My Passport, External HD (2 Hrs.)

o Installed/Backed-up iCloud Drive and purchased extra storage (2TB) 9.99 per month.

ThuFeb7/FriFeb8. Reviewed and included Susan in initial setup, less installation. (7 Hrs.)

• Parish Hall Audio/Video: (Total 3 Hrs.)

o Annual Meeting, setup/monitor/mirror/stream, agenda/budget, computer to Sony TV (1 Hr.)

o Kids USA, setup/monitor/mirror/stream, Vimeo, iPhone to Sony TV (1 Hr.)

o Vimeo, setup/register/install, account for St. Paul's. (1 Hr.)

Approximately 28 Hours

Lorraine Langer, Director of Music, Saturday, February 13, 2019

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Special Vestry Meeting, Sunday, March 3, 2019

Communications & Technology Report/Presentation

St. Paul's Episcopal Church, DeKalb, IL

This is a cliff note version of my original 13 page report presented to the 2018 wardens and Interim Priest.

Brief History of Technology and Communications at St Paul's Church 2008-2018

- Two new website designs (in-house content management)
- Four years intentional tech person on staff (2011-2014)
- Added Constant Contact (professional looking Email blasts, newsletters), Added FaceBook, Twitter
- New Office personal computer (now old one)
- New Parish Office Computer- Apple iMac With 24/7 TechSupport
- New Parish Phone, Internet, TV provider - Comcast Cable With 24/7 TechSupport
- New Parish Hall Audio/Video System - Best Buy With 5 Year TV/Tech Support

The primary goal is to centralize all communications through the Parish Office, as the Hub for better organization and to increase our effectiveness.

A Communication Technology work group of vestry, staff and lay leadership could meet seasonally, to check in

and oversee the planning, promoting, and completion of work flow, for the church calendar year, to include all

areas of worship, fellowship activities, building use, and Etc.

Examples of workflow projects could include: Advertising/Promoting – (Paper, Audio, Video, Digital Media)

Church Office/Building Master Calendars (worship, program, activities, building use, Update Directories Constant

Contact (church, lobster boil), pictures, etc. Website and other Digital Media, Church/Community New "Series"

(Adult Formation, Movies, Concerts, Lectures).

Additional Projects and Training: iMac Apple computer: iPhoto [organize, edit, store pictures in one place,

Create slide shows, streams to TV, Etc.], iCloud, iTunes [create sermon mp3, store other church audio, cross over

use, Etc.], iCalendar with Google Calendar to post on website, post large font Office, Parish Hall, Product training

(TV, DVD Player, USB FlashDrive, AppleTV)

Additional Audio/Video Suggested Work (long range): Sanctuary: Nursery Phone WiFi Expansion, Upgrade

sound system (recordings, sermon podcast) speakers and microphones, Add video recording equipment for

added Safety, Increased Worship/Meeting Tools.

Lorraine Langer, Director of Music

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Communications and Technology Report

Vestry Meeting, Sunday, March 17th, 2019

St. Paul's Episcopal Church, DeKalb, IL

Comm/Tech:

- Comcast: NA, Network Solutions: Website edits and Email issue (2 hrs.)
- Office Computer: Reviewed capabilities and cost of Constant Contact (2 hrs.)
- Parish Hall Audio/Video: Set up and monitor Adult Formation TV/DVD (1 hr.)

Approximately 5 Hours

Lorraine Langer, Saturday, March 16, 2019

Communications and Technology Report

Vestry Meeting, Sunday, April 28, 2019

St. Paul's Episcopal Church, DeKalb, IL

Comm/Tech:

- Comcast: NA, Network Solutions: Website Edits (1 hr).
- Office Computer: iPod Classic issue resolved (1 hr).
- Parish Hall Audio/Video: Set up and monitor Adult Formation TV/DVD (30 Min)
- Advertising design Holy Week and Easter Advertisement for Chronicle (2 Hours)
- Sanctuary testing old/new microphones and disposing old cables, etc. (1 Hour)

Approximately 5 Hours

Lorraine Langer, Saturday, April 27, 2019

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Vestry Meeting, Sunday, May 19, 2019

No Communications and Technology Reports

Vacation-Visiting Family in Minnesota

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Communications and Technology

Combined Reports for May and June 2019

Vestry Meeting, Sunday, June 16, 2019

St. Paul's Episcopal Church, DeKalb, IL

- Website: assisted office staff with some minor edits (5 Hrs.)
- FaceBook: Posted and promoted several services, activities, parishioner stories (1 Hr.)
- PayPal for Lobster Boil: updated, tested, published
- Computer to TV Slide Shows: designed/published/facilitated viewing (15 Hrs.)
 - o The Celebration of a New Ministry, April 30, reception
 - o Averil Schreiber's Funeral, May 4 (two hours before service), reception
- Photography: took pictures at several services and events (2 Hrs.)
 - o Celebration of a New Ministry Reception
 - o Children's Eucharist service and Garden Blessing
 - o Several other worship services and activities over the last several months

Approximately 23 Hours

Lorraine Langer, Saturday, June 15, 2019

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Communications and Technology July/August

Vestry Meeting, Sunday, August 18, 2019

St. Paul's Episcopal Church, DeKalb, IL

I have significantly stepped back from Communications and Technology. A few items that I have assisted with

include:

- Editing the websites vestry and other pages,
- Promoting for St. Paul's on Facebook: several services (picnic) and activities (Bishop Curry),
- Updating TV and Applications software, and operating the Parish Hall and Conference Room TV's
 - o for parishioners (adult formation, movie night), and

• Taking pictures at worship services and activities (adult formation, choir).

Approximately 10 Hours,

Lorraine Langer, Wednesday, August 14, 2019

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Communications and Technology

Vestry Meeting, Sunday, September 15, 2019

St. Paul's Episcopal Church, DeKalb, IL

I have significantly stepped back from Communications and Technology. A few items that I have assisted with

include:

• Editing a few items on the church website pages and organizing library folders,

• Taking pictures at worship services and activities (Opening Sunday fellowship, choir).

Approximately 5 Hours

Lorraine Langer, Saturday, September 14, 2019

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Communications & Technology

Vestry Meeting, Sunday, October 20, 2019

St. Paul's Episcopal Church, DeKalb, IL

I have significantly stepped back from Communications and Technology. A few items that I have assisted with

include:

• Editing a few items on the church website pages and organizing website library folders.

• Taking pictures at worship services and activities (Pet Blessing, Coffee Hour, Choir).

• I met (TueOct15) with Dan Nichols (Sound Engineer) and Mthr. Barbara to assess the Sanctuary Sound System. Additionally, we explored possible upgrades to the "speaking" sound system in the Parish Hall.

After

the meeting, I drafted some notes, asked Dan to submit a proposal with several options to Barbara, and shared that with them both via email.

Approximately 5 Hours

Lorraine Langer, Friday, October 18, 2019

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Communications and Technology Report NA

No Vestry Meeting, Sunday, November 17, 2019

November 2019 Included in January 19, 2020 Vestry Meeting

St. Paul's Episcopal Church, DeKalb, IL

Communications & Technology Report NA

December Included in January 19, 2020 Vestry Meeting

Closed Vestry Meeting, Wednesday, December 11, 2019

St. Paul's Episcopal Church, DeKalb, IL

Forthcoming

Communications & Technology Report

Vestry Meeting, Sunday, January 19, 2020

Includes November and December 2019, January 2020

St. Paul's Episcopal Church, DeKalb, IL

Sunday, January 27, 2019

Music Ministries Annual Report 2018

St. Paul's Episcopal Church, DeKalb, IL

St. Paul's is very fortunate to have such dedicated and talented volunteer musicians. The Adult/Youth and Children's Choirs* and music program are special, unique, and one of St. Paul's many strengths. A multi-generational group of singers and instrumentalists that continue to thrive and grow musically, spiritually, and in fellowship. They effectively and consistently assist the priest and congregation, thereby enhancing the worship service experience. The Sanctus bells continue to be a wonderful opportunity to bring children (members and visitors) into the worship service. We have had seven additional new and occasional singers joined us in worship services this past year. The choirs are a blessing to work with, and I thank them for their continued gifts of talent, time & spirit!

Community Outreach*: While networking with NIU music dept., and the surrounding area communities, and to enhance our worship experiences, we mentored and hired the NIU Student Brass Quintet for All Saints Sunday, and a Celtic Bagpiper from the Dekalb Fire Department for our Interim Priest's last Sunday. A surprised, Rev. Ed Bird, and many of the parishioners, enjoyed the beautiful sound!

In an attempt to stretch our St. Paul's music presence into the Chicago Diocese, I assisted and collaborated with Dent Davidson, Associate for Arts and Liturgy, and other musicians from the Diocese, with liturgy and music planning for the Diocese of Chicago's Annual Convention. I co-wrote, and directed a multigenerational choral anthem for the service, the first time at convention to have a children's choirs.

Music Maintenance*: All instruments are maintained regularly. Appraised at \$975,000.00 the Sanctuary Organ is regularly maintained and performing very well. The Sanctuary, Parish Hall and Undercroft Pianos are functional yet need to be replaced. Appraised guestimate is \$3,000.00. The Choir Robes are functional (15 years old).

*For more detailed information shared throughout the year about music ministries and our artistic contributions in the DeKalb community at large, I defer to the 2018 Proclaimers (St. Paul's Monthly Newsletter archived on the website) and The monthly Approved Vestry Reports (also archived on our church website).

Lorraine Langer, Director of Music (2005)

Kathleen Johnson, Organist (2008), Hannah Buckle, Pianist (2016)

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Music Ministries Report

Vestry Meeting, Sunday, January 13, 2019

St. Paul's Episcopal Church, DeKalb, IL

I. The Adult/Youth and Children's Choirs:

.. Were awesome on Christmas Eve/Epiphany, and are rehearsing repertoire for 2019.

.. See December and January Proclaimers for more info.

II. Music Worship and Community Outreach:

.. We had wonderful Christmas Eve and Epiphany services this year.

.. Though we were missing three regular choir members for 12/24, we added three paid singers, 2 college and 1 high school student. We also added a parishioners granddaughter (awesome flautist/alto). Though we also missed having our organist (Kathleen Johnson was busy becoming a grandmother), I very much appreciate Hannah Buckle accompanying on the piano, for the entire service.

III. Administrative [Staff and Worship]:

I completed

.. Edits in Letters of Agreement (LOA), for the Director of Music/Choirs, Organist, and Pianist positions. Mthr. Heidi is reviewing/editing LOAs for final signatures.

.. Music Budget request [payroll/expenses] and a music salary history 2005-2019.

I continue to

.. Work on appraisal/information of our music assets for archives/insurance.

- “ Network with NIU music dept., to add volunteer/paid musicians to our services.
- “ Research/prepare music repertoire/schedules for the choirs/musicians in 2019.
- “ Work with Susan and Mthr. Heidi, via text, phone, and in staff meetings.

IV. Maintenance:

- “ The Sanctuary Pipe Organ was tuned 12/4 by Paul and Robin McNamara.
- “ The Sanctuary and Parish Hall pianos were tuned 12/8 by Matt Ponio.

Lorraine Langer, Director of Music, Saturday, January 12, 2019

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Music Ministries Report

Vestry Meeting, Sunday, February 17, 2019

St. Paul's Episcopal Church, DeKalb, IL

The St. Paul's Choirs:

- “ The Adult/Youth Choir continues to thrive, and work on seasonally old and new music.
- “ The Children's Choir is also thriving and working on old and new selections.

Worship and Liturgy:

- “ I am working with Barbara to review, add new service music and hymns using supplemental Episcopal resources, to further broaden and enhance the worship services.
- “ I continue to research and program music (hymns, service music, choral anthems) for the remainder of 2019, and beginning of 2020, liturgical years.
- “ I met with Barbara several times to discuss the music program, as well as review and plan the liturgy, and receive direction...

Staff Musicians:

- “ I meet weekly with the music staff (Kathleen, Hannah) on Sunday mornings, and Thursday afternoons. We have productive meetings and rehearsals on liturgical repertoire.
- “ Hannah Buckle, Pianist, is doing a wonderful job accompanying on all the music for our worship services, while Kathleen Johnson, Organist, is recovering from cataract surgery.

Guest Musicians and Community Outreach:

- “ For the short term, I hired two paid singers (Tyrique McNeal, Bass, and Matt Callahan, Tenor) to assist the choir in rehearsals and worship services. This expense is coming out of the music fund (800-112 see below). I will work with Barbara, Pat and Susan, to fill additional forms if needed.
- “ I continue to network with NIU, and the community at large, while looking for affordable ways to include more volunteer and paid musicians for rehearsals and worship services.
- “ In the spirit of hospitality, I supported a fellow Episcopalian a rehearsal space. Terree Emrich, the choir director/organist at St. Ann's Episcopal church in Woodstock Il., and Professor of Piano Music at North Park University Chicago, along with Kyle Dzapu, Flautist and Professor from Bradley University in Peoria, in using our Sanctuary (Feb 9) for a rehearsal, in preparing for two recitals in Chicago.

Instrumental Maintenance:

- “ Sanctuary, H. A. Howell Pipe Organ and Sanctuary, Yamaha G1 Baby Grand Piano, no updates.
- “ Mason Hamlin Grand Piano, Acrosonic Spinnet, Sanctus Bells, Choir Robes and Folders, no updates.

Additional Administrative:

- “ I continue to collaboratively work with Susan King, Administrative Assistant and The Rev. Barbara A. T. Wilson. We had our fist in person staff meeting Thursday, February 8. We often communicate via phone, email, texting, iCloud.
- “ I completed the Annual Reports for Music Ministries and Communications/Technology
- “ I track, submit music budget (payroll/expenses) monthly to the Office, Treasurer, Rector.
- “ I draft, submit news relative to music (church/community) for emails/newsletter.

Lorraine Langer, Director of Music, Saturday, February 13, 2019

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Music Ministries Report

Vestry Meeting Sunday, March 17, 2019

St. Paul's Episcopal Church, DeKalb, IL

Adult/Youth and Children's Choirs:

- Are doing very well in preparing music for Lent, Easter and Pentecost, worship services.
- We begin working on the upcoming Celebration of A New Ministry service this next week.
- In addition to meeting regularly for rehearsals, we occasionally celebrate birthdays at the end of rehearsals. Adding chocolate to musical fellowship moments helps.
- We grow in numbers (14) with Lynne joining the soprano (and alto recorder) section.

Worship and Liturgy:

- I continue to meet and work with Barbara to review/plan for the current/upcoming seasons.
- I continue to research and program music (hymns, service music, choral anthems, extra music).

Music Staff/Musicians:

- Kathleen, Hannah and I meet weekly on Sunday mornings
- I meet with Hannah on Thursday afternoons before the choirs arrive to review music and notes.
- I hired a third paid student singer, Carolyn Harrington, to support our alto section. This expense is coming out of the extra donations music fund (800-112) and the appropriate tax forms have been completed.
- I have been taking more time to intentionally mentor the 3 NIU student singers (Tyrique, Matt, Carolyn), in addition to time with Hannah and Kathleen.
- It is wonderful to have Kathleen back playing the organ for our services.

Instrumental Maintenance:

- Sanctuary, H. A. Howell Pipe Organ and Yamaha G1 Baby Grand Piano, no updates.
- Parish Hall, Mason Hamlin Piano, and St. Timothy Center, Acrosomic Spinnet, no updates.

Other Administrative Work

- I collaboratively work with Susan King, Administrative Assistant and The Rev. Barbara A. T. Wilson (bulletins, email blasts, newsletters, etc.).
 - I track and submit music payroll and expenses to the Parish Office, Treasurer, and the Rector.
- Lorraine Langer, Director of Music, Saturday, March 16, 2019

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Music Ministries Report

Vestry Meeting, Sunday, April 28, 2019

St. Paul's Episcopal Church, DeKalb, IL

Adult/Youth and Children's Choirs:

- Were awesome for Holy Week and Easter Sunday!
- Are very excited to share some beautiful music at the Celebration of A New Ministry service.

Worship and Liturgy:

- I continue to meet and work with Barbara to review/plan for the current/upcoming seasons.
- I continue to research and program music (hymns, service music, choral anthems, extra music).

Music Staff/Musicians:

- Kathleen, Hannah and I meet weekly on Sunday mornings and Friday mornings for rehearsals.
- I meet with Hannah on Thursday afternoons before the choirs arrive to review music and notes.
- I have been taking more time to intentionally mentor the 4 NIU student singers.

Instrumental Maintenance:

- Sanctuary, H. A. Howell Pipe Organ will be tuned May 3rd. Baby Grand Piano was tuned in April.
- Parish Hall, Mason Hamlin Piano, and the St. Timothy Center, Acrosomic Spinnet, no updates.

Other Administrative Work:

- I continue to collaboratively work with Susan King, Administrative Assistant and The Rev. Barbara A. T. Wilson (bulletins, email blasts, newsletters, etc.).
- I track and submit music payroll and expenses to the Parish Office, Treasurer, and the Rector.

**Vestry Meeting, Sunday, May 19,
No Music Ministries Report
Visiting Family in Minnesota**

**Music Ministries Reports May/June
Vestry Meeting, Sunday, June 16, 2019
St. Paul's Episcopal Church, DeKalb, IL**

Adult/Youth and Children's Choirs:

- The Celebration of A New Ministry service and music were awesome and well received. The adult/youth choir was wonderful! We are so very blessed to have our core volunteers!!!!
- The Children's Eucharist service was very successful. The children, children's choir, and multigenerational choirs were wonderful and inspiring. Excited and hopeful for more services.
- We occasionally enjoy celebrating birthdays in fellowship after rehearsals.

Worship and Liturgy:

- I assisted in the music programming, preparations and worship for two of our church families funeral services. Averil Schreiber May 4th and Joan Graham May 10th.
- I continue to meet and work with Mthr. Barbara to review/plan for the current/future liturgy.
- I continue to research and program music (hymns, service music, choral anthems, extra music).

Music Staff/Musicians:

- Kathleen, Hannah and I meet weekly to review services, notes, etc. and rehearse.
- We were fortunate to have Abi Mogge substitute for Hannah, accompany the choirs, June 2nd.
- Vacations: Will confirm with Rector. Hannah Buckle, Pianist (June 15-Aug 15). Kathleen Johnson, Organist (July 14, 21 and Aug 11, 18). Lorraine Langer, Director of Music (June 15-Aug 15).

Instrumental Maintenance:

- Sanctuary, H. A. Howell Pipe Organ was tuned May 3rd (\$256.25). Baby Grand Piano was tuned in April (120.00) and will be tuned again in July 11th (\$120.00). The Parish Hall, Mason Hamlin Piano, and the St. Timothy Center, Acrosonic Spinnet, are not scheduled for tunings or maintenance updates.

Other Administrative Work:

- I continue to collaboratively work on bulletins, email blasts, newsletters, etc., with the Administrative Assistant and Rector. Additionally, I track/submit music payroll/expenses to the Parish Office, Treasurer, Wardens, and the Rector.

Community and University Outreach:

- NIU student singers (ringers) were a wonderful addition to our choir and congregation, Jan-May.
- On behalf of St. Paul's, Hannah and I Hosted the first NIU student voice recital in the Sanctuary. Juan Sanchez, student voice recital, Friday, May 3rd. Income \$75. NIU music department often has a lack of performance space and times available for students to perform in recital, which is often a requirement for their passing grade and graduation.

Lorraine Langer, Director of Music, Saturday, June 15, 2019

**Music Ministries Report for July/August
Vestry Meeting, Sunday, August 18, 2019
St. Paul's Episcopal Church, DeKalb, IL**

- Adult/Youth and Children's Choirs: Though the choirs are on summer break, several of the adult choir members rehearsed on Thursday, August 8th, and did a wonderful job in assisting with providing music for the Annual Picnic Service, Sunday, August 11th.
- Worship and Liturgy: A huge thank you to the volunteer choir members (Roy, Jacob, Maureen, Lynne, Linda, Donna, Freyja), and instrumentalists (Jacob Maas-Guitar, Lynne Jacobson-Alto

Recorder, Hannah Buckle-Pianist) in creating beautiful, fun and welcoming music for our annual picnic service. I continue to meet and work with Mthr. Barbara to review and plan for liturgy, as well as, programming music (hymns, anthems) for the year.

“ Staff Musicians: Kathleen and Hannah have been doing a wonderful job with assisting Mthr. Barbara and the congregation in leading the music for the summer Sunday worship services! We are all excited to be starting back up with the choirs in September.

“ Instrumental Maintenance: The Sanctuary Grand Piano was tuned July 11th (\$120.00).

“ Other Administrative Work: I continue to collaboratively work with Susan, Mthr. Barbara and Pat on worship bulletins, email blasts, newsletters, music payroll and expenses.

“ Community and University Outreach: I attended a music-planning meeting for the Annual Diocesan Convention, at St. James Commons. Additionally, I attended “An Evening with (Presiding Bishop) Michael Curry in Conversation” at St. James Cathedral.

Lorraine Langer, Director of Music, Wednesday, August 14, 2019

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Music Ministries Report

Vestry Meeting, Sunday, September 15, 2019

St. Paul’s Episcopal Church, DeKalb, IL

“ The Adult/Youth and Children’s Choirs: The choirs are preparing music, including several new choral anthems, for the remainder of Pentecost, Advent, Christmas and Epiphany. We have an occasional impromptu singer from the pews join us (9/8 Kierin).

“ Worship and Liturgy: The congregation is enjoying this years new service music additions; the Creed, Gospel Alleluia and Gloria: Song of Praise. We will be adding Taizé music for the healing portion of the Sunday worship services (once a month) beginning 9/22. I continue to meet and work with Mthr. Barbara to review and plan liturgy and music.

“ Staff Musicians: Kathleen, Hannah, Lynne and I meet weekly to review liturgical, musical and other notes, as well as rehearse. Though Lynne is not a paid staff musician, she is our equal in musical collaboration. St. Paul’s is very blessed to have her liturgical expertise and recorder playing artistry. Additionally, Tyrique McNeal, a music major attending Northern Illinois University, has been hired to assist our choir by supporting the bass section.

“ Instruments: We have a new street drum (Go Bears) for our contemporary service music.

“ Administrative: I continue to collaboratively work with Susan and Mthr. Barbara on worship bulletins, email blasts, newsletters, as well as, with Pat on music payroll and expenses.

“ Community and University Outreach: I attended and participated in a Bishop Search & Nomination Listening Session on Saturday, September 7th, at St. Peter’s in Sycamore.

Lorraine Langer, Director of Music, Saturday, September 14, 2019

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Music Ministries Report

Vestry Meeting, Sunday, October 20, 2019

St. Paul’s Episcopal Church, DeKalb, IL

The Adult/Youth and Children’s Choirs:

“ The choirs continue to sound awesome! And continue to prepare old and new; choral anthems, hymns and service music for Pentecost, Advent, Christmas and Epiphany.

“ There have been many choir member absences from both Thursday rehearsals and Sunday worship services in the last year. This is primarily due to peoples increased visits to family out of town, busier lives as retirees, vacations, occasional under the weather days, and family sport activities that meet week nights and weekends.

Worship and Liturgy:

“ The congregation is enjoying the Taizé music for the monthly healing portion of the Sunday worship services. Several parishioners are looking forward to adding more Taizé.

“ I continue to talk, meet and work with Mthr. Barbara to review and plan liturgy and music.

Staff Musicians:

“ Hannah Buckle (I am told) did a wonderful job as both Pianist/Accompanist and Choir Director on Sunday, October 13th. It is a blessing for the church as a whole to have such a talented professional and supportive artist on staff. What great peace of mind for the priest and congregation to have her cross trained and able to jump in at a moment’s notice, for both the organist and choir director. Thanks, Hannah!

“ Kathleen, Hannah, Lynne, Braden, and Tyrique in the future, meet before worship services to review the worship liturgy, bulletin, and also rehearse music when needed. The Instrumentalists will be meeting an additional time weekly, outside the choir rehearsals, for more music planning, service preparations, and rehearsals.

Instruments:

“ We have a new set of drums for our worship services (Thanks, Barbara and Lynne).

Administrative:

“ I continue to collaboratively work with Susan and Mthr. Barbara on worship bulletins, email blasts, newsletters, as well as, with Pat on music payroll and expenses.

Community and University Outreach:

“ I met (ThuOct17) with six other musicians and priests from the Episcopal Diocese of Chicago, to plan the music for all the worship services at the 182nd Annual Diocesan Convention, November 22-23, 2019. Collaborating Committee: (Stephen Buzzard, St. James Cathedral-Chicago, Westley Hodges, St. Marks-Evanston, The Rev. Bradley Linbloom, Church of the Holy Nativity-Clarendon

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Hills, Dillon Shipman, St. Elisabeth’s-Glencoe, Jackie Totsch, St. Mary’s-Park Ridge, Charles Murphy-Chicago Diocese, and Lorraine Langer, St. Paul’s-DeKalb).

“ I met (SatOct6) with Braden Graham, Clarinetist, a Freshman at NIU majoring in Music Performance. Braden is a wonderful addition to our church and volunteer music program. He is already sharing his talents with assisting in the worship service music along-side of Kathleen, Hannah, Lynne, and the choirs.

“ I have had several conversations with Tyrique McNeal, Bass, a Junior at NIU majoring in Music Performance. He has been hired to assist our choir. We will be meeting (SatOct19), to review his job description and a contract, as a Bass Section Leader for the year. I will be reviewing this with Mthr. Barbara before the end of the month, for a final approval. The funding for Tyrique’s position is not in our music budget, it is from a donor in parish family. There have been several parishioners that have expressed an interest in contributing money for this area in the music program, and encouraging more participation from the college community.

Lorraine Langer, Director of Music, Friday, October 18, 2019

Music Ministries Report NA

No Vestry Meeting, Sunday, November 17, 2019

St. Paul’s Episcopal Church, DeKalb, IL

Music Ministries Report NA

Closed Vestry Meeting, Wednesday, December 11, 2019

St. Paul’s Episcopal Church, DeKalb, IL

Forthcoming

Music Ministries Extended Report

November, December 2018 and January 2020

Vestry Meeting, Sunday, January 19, 2020

St. Paul’s Episcopal Church, DeKalb

