

Vestry Meeting Minutes
St. Paul's Episcopal Church, DeKalb, Illinois
December 14, 2014, 12:45PM

Members Present: Luke Krueger, Peggy Newby, Jocelyn Prall, Marilyn Cleland, Bill Cummings, Rev Stacy Walker-Frontjes

Guest: Lorraine Langer, Director of Music

- Opening Prayer—Rev. Stacy
- Appreciations
 - For our musicians at the children's party.
 - For our music in general – how much it adds to our worship.
 - Thank you to Maureen, Oscar, and Rowan for setting up the part today.
 - For the work Maureen does for the Sunday School.
 - For Rev Stacy's courage in her preaching about what is going on in the world around us.
 - Thanks and appreciation for the delegates to the convention and to Kris for her help with the presentation on community outreach.
 - For Peggy and Mary for running the stewardship campaign.
 - For the celebration today and for the baptism of Quinn Caroline McLean.
- Sharing Our Faith Stories—Luke Krueger shared a very moving story of forgiveness and reconciliation.
- Review and Approval: October 19th and November 16, 2014 Vestry meeting minutes—Clerk, Bill Cummings; moved and seconded to accept as written; both approved unanimously.
- Committee Reports
 - Senior Warden's Report and Buildings and Grounds report—Luke Krueger (see attached report).
 - Nominating Committee – Rick Johns and Julie Stubblefield have agreed to serve on the Vestry. Peg read an announcement for the bulletin to encourage people to volunteer.
 - Junior Warden's report—Peg Newby
 - Stewardship 2015- Peg has called the four pledging members who had not pledged yet. Two of those have responded.
 - Treasurer's Report—Pat Brown – see attached report; moved and seconded to receive and file for audit; passed unanimously.
 - Fellowship—Jocelyn Prall – see attached report
 - Music—Lorraine Langer, Director of Music Ministries – see attached report
 - Christian Education—Marilyn Cleland – discussions continue about the book of Mark and what will be discussed during the winter and spring. (see attached report)
 - **MLK Day Celebration, Monday, January 19 at St. Paul's, 5PM**
 - Rector's Report—Rev. Stacy - see attached report
 - We will be having an Epiphany pageant instead of a Christmas pageant this season.
 - Rev. Stacy expressed concern about the high Advent wreath and that perhaps it is time to think about a new one which would be easier to light.

- Love Inc. has been screening applicants for help and what needs are present. The financial condition of the organization at present is apparently weak and so their ability to screen recipients may not be continuing.
- Old Business
 - Financial Review Team for 2010-2013—Pat Brown & Peg Newby – 2010 will be turned over to the committee after the first of the year.
 - 2015 Budget – moved and seconded to send the draft budget to the congregation annual meeting in January, passed unanimously.
- New Business
 - Resolution for Rector’s 2015 Housing Allowance-moved and seconded to approve the resolution regarding the Rector’s housing allowance. (see attached resolution)
 - Moved and seconded to send a pledge of support for the Diocese of Chicago of \$11,000 for 2015; passed unanimously.
 - Peg will be coordinating the food for the parish annual meeting in January.
- Closing Prayer and Adjournment—Luke Krueger

Next vestry meeting will be the *Third* Sunday, January 18, 2014 at 12:15PM. Next Executive Committee Agenda Planning Meeting Thursday, January 15, 2014 12-1PM . January closing prayer will be led by **need a volunteer****.**

Diocesan Convention:

I attended the Diocesan Convention once again this year from November 21-22nd. As one would expect it was a stirring and wonderful time. All resolutions passed. Most importantly the changes in language to marriage ceremonies were made to accommodate the gender of those who are married. An amendment to the marriage canon was approved that will be sent on to the General Convention of the Episcopal Church. This is a monumental step in ensuring marriage equality.

St. Paul's Thrive team was a big hit in their presentation of their video regarding the community garden. The work of our Thrive team was lauded and held in high regard by attendees who were highly inspired by the work we did this year with the community garden and the work we will continue to do with this project.

Rev. Amy Fallon, of Grace Place, received a grant from the ECW to continue the highly successful program of a student food bank. Student hunger is a growing, serious issue across the country and it is great to see that she is out in front of this mission. Here is a link for a recent story on the matter of student hunger on college campuses:

http://www.washingtonpost.com/local/more-college-students-battle-hunger-as-education-and-living-costs-rise/2014/04/09/60208db6-bb63-11e3-9a05-c739f29ccb08_story.html

Nominating Committee:

We have filled nearly all the positions that need to be filled. Henry Leonard has enthusiastically agreed to be our third delegate to convention next year. Eva Leonard will stand as an alternate. The spot on the endowment committee is under consideration by one of our members and he will confirm his decision with me on Tuesday. Two of the three vestry spots have been filled. Julie Stubblefield and Rick Johns have agreed to serve on the vestry. I am still querying others for the third and final slot. Once all three have been filled, we will hopefully be able to name a junior warden as well.

Buildings and Grounds:

Last Saturday I spent the afternoon and evening working on matters around the building. I replaced a number of light bulbs in and around the building. One of the lights on the staircase leading to the St. Timothy's Center was replaced which proved to be fortuitous. The glass fixture cover had cracked, and likely could have fallen. I removed it and replaced it with a light bulb that looks like the cover. I am looking for a cover in lighting stores. Lowes did not have one.

The girls' bathroom in the St. Timothy's Center has had issues with water flow and a lack of hot water. At one point, earlier this year, the connection to the sink for hot water had been turned off. The hot water connection on Saturday was open. I proceeded to trouble shoot the matter. The lack of hot water was due to the hot water heater not having been drained. I drained the hot water heater and hot water was restored. To improve water flow, I replaced the aerolators on both sinks. Thus the water is flowing great now.

Junior Warden's report for Vestry meeting 12/14/14

1. I enjoyed attending the Diocesan Convention. I found it inspiring and interesting. Fellowship opportunities with other delegates and our own family were heartwarming, and I look forward to attending again next year.
2. We are winding up the Stewardship campaign. Final pledge amounts should be known very soon.
3. Pat Brown and I continue with the financial review project. Our new goal is to submit 2010 early in January.
4. I attended the Blue Christmas service on the 10th. As always, it was a wonderful opportunity to relax and reflect. We had a nice fellowship time following the service.

Peggy Newby

Fellowship Committee Report for Vestry Meeting December 14, 2014

The evening St. Nicholas party was well attended. It is always a nice opportunity for the mixing of fellowship of the two Sunday service groups. Thanks to the Nenonens for once again hosting this event in their lovely community room. We had a small, but relaxing fellowship gathering after the Blue Christmas service on the 10th. It was a nice follow up to the time of quiet reflection provided during the service. I thank Peg Newby for helping with the refreshments. The first meeting of the new fellowship groups is Saturday eve the 13th. Upcoming fellowship opportunities include the receptions after both Christmas Eve services and the dinner after the Epiphany service on January 6th.

Jocelyn Prall



Proposed draft budget for 2015 - No 5- 12-12-14 (1).pdf

St Paul's Episcopal Church, DeKalb, IL 60115

December Vestry Meeting Treasurer's Report with November 2014 figures:

This report covers the month of November 2014. The American Midwest Bank checking account is our primary operating account. Accounting is done by the American Midwest Bank Tax and Payroll Department. This account includes funds transferred from the Building Fund at Edward Jones to facilitate paying capital project bills. Our Building Fund major funds and the Endowment Fund are managed by Edward Jones.

Note to Counters: Please check the counting schedule. If you cannot count on the day you are scheduled please find a replacement. Also please send the counting sheets to Jon.Blanco@Americanmidwestbank.com, as well as plbcpa1@gmail.com. Susan, our administrative assistant has put a sheet with email information in the front of the counting book. This should make your job easier. Thanks for your efforts.

Receipts through November 30, 2014

We have received 93% of the pledged amount and 92% of the total budgeted receipts by the end of the eleven month period. Total operating receipts through November = 196,511.

Disbursements through November 30, 2014

Total operating disbursements for the eleven month period were \$206,274 The difference of receipts under disbursements for the year is (\$9,763.) We've received 92% of budgeted receipts and spent 96% of budgeted disbursements. By percent we've spent 4% more disbursements than we have received in receipts after eleven months of the year.

Building Fund

The balance in the Edward Jones Building Fund at the end of November was \$43,957 - \$40,000 in CD's and \$3,957 in the Money Market Fund. The total balance of Building funds is \$49,853. The Building Fund balance in AMB checking is \$5,896. We received contributions of \$85 in the regular building fund and \$25 in memorial contributions for Norma Fitzgerald. Expenditures from the building fund were \$ 790 for partial payment of rectory replacement window and repairs = \$790 for the month.

Endowment Fund

The value of the Endowment Fund at the end of November was \$2,070,517. The net increase in value for the year as of November 30, 2014 was \$11,818. We have taken allocations of \$85,000 from the Endowment for Operating expenses, slightly over 4% of the average ending monthly balance for the past year. We will probably need to take more for cash flow purposes.

Apache Stock - The 5.898 shares on deposit with the company were valued at \$378. on November 30, 2014. Dividends of \$1.47 were received on November 21, 2014.

On Nov 30, 2014 the balance in the AMB checking was \$5,375.99. The Flower Fund balance was \$107.53; Discretionary Fund was \$902.77; Columbarium Fund was \$1,471.80. The Garden Fund has a \$156.23 balance - to be sent to DCCG; Building fund portion was \$5,895.81.

Respectfully submitted Pat Brown, Treasurer, December 14, 2014

Fellowship Committee Report for Vestry Meeting December 14, 2014

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Jocelyn Prall

To: Vestry
St. Paul's Episcopal Church, DeKalb IL

From: Marilyn Cleland, Vestry Member
and Representative for Adult Christian Education

Date: December 10, 2014

Subject: Report for December 2014

Adult Christian Education completed its study of the book of Mark, as a part of its process of reading the gospels. Important questions have arisen: the many miracles of Jesus (including the raising from the dead of a 12 year-old child), the question of his identity (who do you [Peter] say that I am?), the seeming anti-semitism developing in the story of Jesus's trial before Pilate, and others. These have provoked much discussion with varied responses.

On the second Sunday, it was decided by members to devote a whole meeting to plans for the future, to see if there is a desire to continue with bible study and, possibly, to develop regular breaks for other kinds of activities. Rev. Stacy has suggested that we contact Vicki Garvey, diocesan head of Christian Education, to invite her to join us for a discussion.

- I. Liturgy
 - A. **The next regularly scheduled baptismal date will be the Baptism of our Lord, which is the first Sunday after the Epiphany on January 11, 2015. Please encourage candidates to contact me asap. I do make other baptism Sunday date arrangements to fit family's schedules as well.**
 - B. We are welcoming a new family into the parish on Sunday, December 14th: Ellen Stuart and Jim McLane Family. Their daughter, Quinn, will be baptized at the 10:30A.M. service. Ellen and Jim also have an older son, Ellison.
 - C. Wednesday Healing services
 1. I have set the following dates for early 2015 evening services: 4th Wednesday of each month January thru May (1/28, 2/25, 3/25, 4/22, 5/27)
 2. On the day of an evening healing service there will not be a morning service, it will be at 5:30P.M. in the Sanctuary.
 - D. We held our annual "Blue Christmas" service on Wednesday, December 10th at 7PM.
 - E. Bishop Christopher Epting (assisting bishop in the Diocese of Chicago) will be visiting St. Paul's on February 8, 2015. Mark your calendars and plan to be here!
- II. Pastoral Care
 - A. It's happening! I will be reevaluating who I need to be in regular contact with as winter approaches and arrange home communion visits and pastoral care visits for those who are not getting out as much in the inclement weather.
- III. Christian Education
 - A. **Advent devotional materials are available now.**
 - B. Marilyn Cleland and I have set a date of Saturday, January 31st, 2015 for our next Dine and Discuss book club. We will meet at 5:30PM in the Parish Hall. More info will be sent to congregation about that in January.
- IV. Administration
 - A. Capital projects
 1. Luke Krueger and I had to reschedule our date to finish up plans for signs around the parking lot and building. We will work on meeting to address that sometime in January 2015.
 - B. Keeping God's People Safe—working on getting everyone up to date with this training who needs to take it, including staff and Vestry members. More details to follow.
 - C. Last month I also attended the convention of the Diocese of Chicago.
- V. Mission and Community Activities
 - a. Oak Crest
 1. Our next service will be Wednesday, December 17th, starting with a Christmas hymn sing at 1:30P.M. followed by our service at 2P.M. We generally finish around 2:30PM.
 - b. Grace Place

1. I continue to be active as the president of the board of directors of Grace Place. We are working on board development and structure which should more equally share the work of the ministry of the board of directors. Good developments happening at our NIU campus ministry.
 - c. TAILS Humane Society
 1. I continue to serve on the TAILS board of directors, this year I am serving as the Secretary to the board.
 - d. Rockford Deanery
 1. I have agreed to serve a second term as the dean of the Rockford Deanery. We have some new energy from a few lay leaders who have been attending our meetings, and I'm looking forward to sharing some programming responsibilities with them for our monthly meetings. Our next meeting will be on Thursday, January 22nd, location TBA.
 - e. NIU/Association of Campus Religious Organizations (ACRO)
 1. I will attend the next meeting in January 2015.
- VI. Continuing Education
- a. My continuing education plans for next year will be primarily the UNCSW meeting in New York in March, and a sabbatical in the fall of 2015.
- VII. Other
1. Important dates and events to remember—some to attend, some FYI
 - a. Wednesday, December 24th, 2014—Christmas Eve (Children's service 4PM, Festival Eucharist 6PM)
 - b. Tuesday, January 6, 2015—Epiphany service with pageant followed by dinner, 6PM
 - c. Sunday, January 11th, 2015—Baptism of Our Lord
 - d. Sunday, January 18th, 2015—Budget Meeting between services
 - e. **Monday, January 19th, 2015—St. Paul's hosts the Community Martin Luther King Jr. Celebration : service at 5PM, reception at 6:30P.M.**
 - f. Sunday, January 25th, 2015—Annual Meeting between services
 - g. **Sunday, February 8th, 2015—Bishop visitation with The Rt. Rev. Christopher Epting, assisting bishop in the Diocese of Chicago**

St. Paul's Episcopal Church-DeKalb
Music Ministries Report, Vestry Meeting, Sunday, December 14, 2014

The Adult/Youth and Children's Choirs are busy preparing many beautiful and traditional music selections, for the last Sunday in Advent as well as Christmas Eve and Epiphany services.

For Advent IV (12/21) the choir will be singing a new, challenging, and beautiful anthem, assisted by two pianos, titled "There Shall A Star from Jacob come forth" by Felix Mendelssohn.

Our Christmas Eve (12/24) services will hopefully bring out the kid in all of us! Our family service will feature a few solo verses of traditional sacred choral music sung by our children choir members and assisted by the congregation. Hopefully, sending us out into the night with warm hearts to greet the Christ Child and a lilt in our steps singing about Santa. The late service will feature the Adult/Youth choir singing several beautiful and fun traditional choral anthems.

The Choirs will be on winter holiday break from December 25, 2014 to January 3, 2015. Choirs Resume singing for Sunday Worship Services on Sunday, January 4, 2015. Rehearsal and anthem schedule forthcoming.

Our Epiphany Service (01/06/2015) will feature many kings and queens, from both of our choirs, sharing in song, the story of the Three Kings. Arise, shine, for the light has come!

Instruments: The month of December brings us to the end of the year and in line with our fixed budget, relative to our organ and piano tuning.