

2015 Annual Parish Meeting

January 31, 2016 9:00 a.m.

AGENDA

- A. Call meeting to order and opening prayer
- B. Approval of agenda for the Annual Meeting
- C. Approval of the minutes of the 2014 Annual Parish Meeting on January 25, 2015
- D. Reception and File for Audit of the 2015 Treasurer's Report (separate document)
- E. Reception and Approval of the 2016 Budget
- F. Report of the Senior Warden with Nominating Committee Report – Peg Newby
- G. Election of new members of the Vestry – Linda Lorbach, Brad Smith, Gretchen Schlabach (terms ending in 2019)
- H. Election of the Senior Warden – Rick Johns
- I. Election of the Junior Warden- Bill Cummings (two year vestry term)
- J. Nominations and election for the delegates to the Diocesan Convention November 19-20, 2016– 3 delegates and 1 alternate—Rick Johns, Bill Cummings, Jocelyn Prall; alternate delegate – Marilyn Cleland
- K. Election of Board Member of the Endowment Fund Committee— James Stubblefield (to fill vacant term ending January 2018)
- L. Junior Warden's Report
- M. Rector's Report**
- N. Reception of the Reports from the Subcommittees of the Vestry and Ministries of St. Paul's
- O. Conversation about our Parish – Marilyn Cleland and Mary Lincoln**
- P. Thank you and presentations: Retiring from Vestry, Peg Newby, Jocelyn Prall and Marilyn Cleland; 2015 Convention Delegates, Peg Newby and Rick Johns, Alternates, Marilyn Cleland and Bill Cummings. Thank you to Peg Newby for serving as our Senior Warden.
- Q. Adjournment and closing prayer

The Episcopal Church of St. Paul
DeKalb Illinois
Minutes of the 2014 Annual Parish Meeting
January 25, 2015

The Very Rev. Stacy Walker-Frontjes called the meeting to order at 9:20am and offered an opening prayer. A motion was made by Pat McMahon and seconded by Luke Krueger to approve the agenda and appoint Jocelyn Prall as the Clerk for the annual meeting. Motion passed.

A motion was proposed by Janie Torma and seconded by George Nenonen to approve the minutes (separate document) of the 2013 Annual Parish Meeting with the correction of the date to January 26, 2014. Motion passed.

Roy Mason motioned to receive and file for audit the 2014 Treasurer's Report (separate document). Dick Downen seconded. Motion passed.

The proposed 2015 budget was made available for review at the January 18th parish gathering. Treasurer Pat Brown provided explanation of the budget along with fielding questions at that time. At today's annual meeting, the reception and Approval of the 2015 budget (separate document) was motioned by Janie Torma and seconded by Sharon Downen. Motion passed.

Report of the Senior Warden with Nominating Committee Report: In addition to his written report, Luke expanded on the on-going church roof issue relating to legal and insurance options. After much research, there seems to be no legal recourse involving the shingle manufacturer or the installer. Luke thanked everyone for their support during the time he has served as Senior Warden. He also thanked the Nominating committee for their success in presenting three needed candidates for open vestry positions.

George Nenonen proposed the motion to elect the new vestry members, Rick Johns, Julie Stubblefield and Vince McMahon (terms ending in 2018). Marilyn Cleland seconded. The vote was unanimous. The election of the Jr. Warden, Rick Johns, was motioned by Luke Krueger and seconded by Peg Newby. The vote was unanimous.

Dick Downen motioned to nominate and elect the delegates to the Diocesan Convention November 20-21, 2015. Janie Torma seconded. The vote was unanimous for 3 delegates - Rick Johns, Peg Newby, Henry Leonard and 3 alternates – 1st Eva Leonard, 2nd Marilyn Cleland, 3rd Bill Cummings

Vince McMahon motioned to elect the board members of the Endowment Fund Committee – Dick Downen and Brad Cripe (terms ending January 2018). The motion was seconded by Jocelyn Prall. The vote was unanimous. Junior Warden's Report: A written report is in the annual meeting packet. Additionally, Peg spoke about how important people are to the life of our parish. Peg gave thanks to those who have been willing to serve and contribute. She encouraged Sunday worship attendance and participation in the many ministry and fellowship opportunities St. Paul's offers.

Vince McMahon motioned to receive the reports from the subcommittees of the Vestry and ministries of St. Paul's. Pat Brown seconded the motion. Motion passed

Rev. Stacy spoke of the commitment to continue the monthly worship service at Oak Crest Retirement Center which was initiated by Rev. Dr. Joyce Beaulieu. This service enables residents to attend worship without having to travel out and is enhanced by the music of volunteer pianist, Gayle Dannenberg. Rev. Stacy highlighted some of St. Paul's outreach activities of the past year such as Ashes to Go, Prayers to Pass and the Thrive Neighborhood Market and Community Garden. She provided information about NIU Community Cares Day coming up this spring when NIU students volunteer their services to the community. Student volunteers will work alongside St. Paul's volunteers to spruce up our church yard and help spread the word about the thrive garden and market. Rev. Stacy spoke of the change in Sunday attendance stating we should not be alarmed, but aware. We have had members move away, but we have also had new members joining us, in addition to often having visitors on Sundays. She reminded us, "that your presence in your church on Sunday morning matters".

Marilyn Cleland gave a verbal report on Adult Sunday School – studies of the past year and planned explorations of the coming year including evaluating options to attract more people to participate in this program.

Treasurer Pat Brown stated that part of her written financial report was not included in the printed packet, for the meeting. It will be added and available on the web site. Pat also made available the written Lobster Boil Report.

The proposed change to the By Laws, BL III, Section 3, Letter C was presented in writing with explanation given by Peg Newby. This proposal deals with defining a quorum for a vestry meeting. A motion to accept the change in the By Laws was given by Pat McMahon and seconded by Chris Krueger. Motion passed.

Thank you and presentations: Appreciation was given to the retiring vestry members, Luke Krueger, Pat Brown, and Bill Cummings, 2014 delegates, Luke Krueger, Henry Leonard, Peg Newby; Alternates, Eva Leonard, Marilyn Cleland and Bill Cummings. Special appreciation was given to Luke Krueger for his service as Senior Warden. He was presented with a cross which has attached, a piece of St. Paul's cornerstone. The cross was made by Rhys Prall.

Janie Torma motioned to adjourn the meeting which was seconded by Gretchen Schlabach. Motion passed. The meeting was adjourned at 10:03 with a closing prayer lead by Rev. Stacy.

Following the meeting the vestry met to approve the appointment of the treasurer—Pat Brown and the clerk – Jocelyn Prall. Motion was given by Peg Newby and seconded by Julie Stubblefield. Motion passed.

Submitted: Jocelyn Prall-- Clerk

Attached Committee and Program Reports

- **Rector's Report**
- **Senior Warden's Report**
- **Junior Warden's Report**
- **Sunday School**
- **Art and Music Ministry**
- **Altar Guild**
- **Episcopal Church Women**
- **Flower Guild**
- **Greeting Cards**
- **Mission and Outreach**
- **Stewardship**
- **Social /Fellowship**
- **Endowment Fund Report**
- **Lobster Boil 2014**
- **Annual Budget for 2016**
- **Treasurer's Report (separate document)**

2016 Annual Meeting Report from the Rector

January 18, 2016 *(please note this was written before the Budget Meeting on February 24th)*

Dear Friends in Christ,

I have written and spoken on a number of occasions in the past few weeks about my personal recommitment to daily prayer and scripture study. This commitment to a consistent spiritual practice of praying the Daily Office (daily scripture study and prayer) began with the first day of my sabbatical in September of 2015, and has continued to this day. God willing, I will continue with a practice of keeping the Daily Office for the rest of my life. I was able to accomplish this recommitment to prayer through the grace of God, yes. But also because I experienced the hospitality of many communities during my sabbatical that provided space for me to be still and know God. These communities included Christ in the Wilderness retreat center in Stockton, Illinois; The Seminary of the Southwest in Austin, Texas; Big Bend National Park; the home of my brother and sister-in-law in Taipei, Taiwan; and the dinner tables of my sister and brother pastors and priests in God's one, holy, universal and apostolic Church. Having received such a gift of hospitality in time, space, and friendship I am inspired to lead St. Paul's to recommit to the ministry of hospitality. **Beginning with this Lenten season we will take a small yet important step to deepening our spiritual practice of hospitality: opening our Sanctuary during the week as a place for quiet reflection and prayer.**

Often people lament that “We can’t leave the church open like in the old days.” And while it is true that it would not be wise to leave our doors unlocked at all times, I have come to understand that the risk of someone causing harm to the building is very low. However, the benefits of making the sacred space entrusted by God to our care available to our neighborhood for a few regular hours a week are immeasurable. I know this from the encounters I have had with “between Sundays” guests over the years who come seeking spiritual guidance and conversation, or simply come requesting a quiet place to sit and be in the presence of the Holy. In consultation with the staff and vestry I have devised the following practice for making the Sanctuary available as a place for quiet prayer and reflection. The main doors on the west side of the Sanctuary will be open to guests during our regular office hours which is currently Monday through Thursday, 9:00A.M. to 2:00P.M. During this time the glass doors leading from the breezeway to the parish hall building will be locked. This will allow the staff to work undisturbed by our guests, and yet allow us visually see guests that may come to those doors for further spiritual guidance and conversation. We will not be turning up the heat or turning on lights as we would for a worship service. The Sanctuary will only be open when the administrative assistant and/or the Rector is already present in the office. There will be some small investment in signs to advertise to pedestrians walking near the front doors that the Sanctuary is open for prayer. Additionally, we will also have a welcome table located near the entrance with a place for our guests to make prayer requests to be prayed for during the Holy Eucharist the following Sunday. **There are so few places in our neighborhood that are set aside for quiet reflection and communion with God. It is a very little thing to open our doors and welcome guests into our spiritual home. And yet, it is a little thing that is very much appreciated by those in need of refreshment and hope.**

I ask you as we begin another year that you reflect on other ways we can extend hospitality to our guests—seen and unseen. Take a look at St. Paul’s with fresh eyes. Look at the physical plant. Is there anything that needs tidying up? Are there any out of date or incorrect signs? Are our information and devotional racks and bulletin boards up-to-date and attractive? Do the grounds look attractive? Look at the congregation and yourself. Are you approachable to guests we receive on Sundays and other feast days? Is there someone you haven’t met that you ought to introduce yourself to? Have you invited a new person to join you for coffee in the parish hall, or to your fellowship group or other ministry group? Is there someone who isn’t here that you ought to call and check in on? And if you haven’t invited a friend or family member to come to Sunday or another event at St. Paul’s with you, why not? **Ask these questions and others like them, and please do talk to me and the members of your vestry about how we might as a congregation recommit ourselves to the ministry of hospitality.**

You have noticed that I have used the phrase “recommit to” or “commit to” several times already in this report. This is intentional. Along with the spiritual practice of hospitality which is grounded in the way of Jesus Christ our Lord, we are also being called to a ministry of commitment to this church. Active participation in the life of St. Paul’s is not simply a duty, it is in fact a spiritual discipline. In the past year in particular we have experienced challenges in our people resources. In the past five years our average Sunday attendance has dropped from 66 in 2011 to 47 in 2015. The primary reason that attendance number has dropped is because we have had many households literally move out of the region due to changing life circumstances. Yes, we have lost membership, but many people are still here, and a variety of ages, gifts, abilities, and needs.

However, as a congregation we are not fully living up to our potential and our duty to lead this parish for the benefit of those members already present and future generations. **This year for the first time we have been unable to nominate anyone to the position of Junior Warden. We have also not been successful in filling a vacant seat on the vestry for the past several months. This is a stewardship dilemma—the stewardship of the spiritual life and ministry of St. Paul's.** Now is the time for the people of this congregation to commit themselves to participating in the life of the Church. This church has been entrusted to its members by God to witness to the good news of Christ Jesus. This church belongs to you through the grace of God. *I ask you, what do you want to do with this gift? How do you propose we meet these leadership vacancy challenges?*

I ask that we all prayerfully reflect on the intangible spiritual benefits we have each received through being a member of this fellowship of Christ here at St. Paul's. I ask you to join me in praying that the members of this congregation will step up to the opportunity and the joy of leading our church so that this place may be a witness to the transformative love and healing power of our Lord Jesus Christ for many years of come. Let us pray also that God will grant me the wisdom and the courage as your Rector to lead St. Paul's with all of you today and in the future for the glory of God and God's kingdom.

In Christ,

Rev. Stacy+

Senior Warden's Report

Senior Warden's Annual Report for January 2016

My goals for 2015 were a continuation of the 2014 goals. In addition to fulfilling the duties of the Sr. Warden, I continued to encourage parishioners to take an active role in the life of our church. Via news newsletter articles and in-person conversations, I have worked diligently to make everyone feel they have a role and are important. We have had turnover in our church family; people have gone, people have joined us. Let's be sure we celebrate the new, and not just mourn the old. (I thank Lorraine Langer for reminding the Vestry of this.) We had a great opportunity to try new ministries this summer at our First Come, First Serve Sundays. I hope you had a chance to try something new. You will hear ongoing conversations of what we can do as a congregation, what needs to be altered to accommodate our parish changes, and what we need to consider stopping. The bottom line is that people need to assume responsibilities. This is a concern, as is evident in everything from coffee hour to Vestry slots. There are a lot of opportunities to serve. Please step up and do what you can. Together, we make things happen!

Thank you to Mary Lincoln for hosting our Vestry Retreat earlier this year. Thanks also to Julie Stubblefield for coordinating the "games" we played. This retreat is a great way to learn more about your fellow Vestry members and form a bond that is so important for our ongoing ministry. I appreciate the Vestry for their thoughtful and productive participation this year. Thanks, also, to Jocelyn Prall for serving as Clerk of the Vestry.

As the Episcopal Church Women (ECW) chair for the United Thank Offering (UTO), I coordinated our annual collection, held again this year during Lent. Neither Eva Leonard nor I was able to attend the spring in-gathering event, but our donation of \$116.92 was forwarded to the ECW. Look for the UTO blue boxes to appear again soon!

In March and April, I completed parts 1 and 2 of Keeping God's People Safe training. This training is required for Vestry members, staff, and employees. If you have the opportunity or need to do this training, be not afraid! It is an eye-opening training that is interesting and beneficial.

We celebrated the lives of our parishioners at several events. In May, we recognized Henry and Eva Leonard for their ongoing contribution to St. Paul's and the wider church. I was happy to be involved in the presentation on Recognition Sunday. Eva's health did not permit her to be in attendance, so we surrounded Henry with our love and appreciation. We are so glad Eva has been able to return to the fold! Other celebratory events we hosted this year included goodbye lunches and coffees for several parishioners whose lives called them to different locations. We are family, and it is important to share in these events.

Our annual Mutual Ministry Review was held in May. This review provides opportunities to discuss what is working, what is not, what should be continued, and what maybe should not (is there a theme here?). It also serves as a time for our rector review. We discuss annual goals, reviewing both the previous year and what we see as priorities for the current year. This year, as expected, our goals were mainly focused on Rev. Stacy's sabbatical. The goals of the Rector, Wardens, and Vestry reflected what we all needed to accomplish for our parish to not only function but thrive during the fall. I believe we met these goals, and take pride in saying we did thrive. We welcomed guest clergy, continued with Christian Education and fellowship activities, carried on with day-to-day activities that included building and grounds and a change in our accounting firm, and administered the Rector's Discretionary Fund. We also had several visitors come through our doors, and we welcomed them warmly. Thank you to the Vestry and the congregation for all the assistance and good will during this time. A BIG thank you to Susan, our parish administrator. She was a rock.

Along with Julie Stubblefield, I facilitated the annual fall Stewardship Campaign. The results were as expected. While our parish continues to be generous in their giving, overall pledges reflect our decrease in pledging units. Thank you to everyone for your continued support of St. Paul's and our ministries. And thank you to Pat Brown for serving as Treasurer. I greatly appreciate her knowledge and commitment.

In November, I attended my second Diocesan Convention, representing St. Paul's as a lay delegate. I attended sessions on life-long giving, which I found very interesting. The business session was also interesting, but I didn't feel there was anything on the docket this year that actually accomplished much. The highlight for me was the mass worship service. There is nothing like a huge room full of people celebrating together. And, of course, Bishop Lee is a marvelous leader and speaker. I encourage all parishioners to consider attending.

I would be remiss if I did not thank Rick Johns for all his work this year, as Jr. Warden and on Building and Grounds. I will leave the B&G report to Rick, but wanted to express my thanks to Rick and Rhys and all the others who keep our property safe and functioning. THANK YOU!

I will be glad to step back a bit from my "church duties." I look forward to continuing my work on the Altar Guild, and love participating in fellowship activities. My personal commitments to family need attention, starting with a vacation that begins February 1st. So if you don't see me for a while, don't think I won't be back!

To end the same way I began, I will once again ask you to reflect on what your contributions to the life of St. Paul's are for 2016. I hope they include participating and serving whenever possible, and inviting others to join us in worship and activities. And one more time. . .

See You Sunday!

Peggy Newby

Junior Warden's Report

Projects Completed this year:

--the parking lot got re-sealed and re-stripped. This bit of essential maintenance should keep it functional for several years, perhaps as much as 10 years, before it will need to be done again.

--An outside auditor for 2014 was chosen (Sandra Arndt of Oregon Illinois), and her report is expected within the week. No audits had been done since 2009, and the vestry has tentatively decided to not audit 2010-2013, depending on the outcome of the 2014 audit. In support of this, I spent many hours digging through and organizing the 2011 records.

--Several electrical issues were resolved:

--new LED parking lot lights for the east end/parish hall portion of the lot. The previous lights were burning out quite frequently, so we hope installing LEDs will solve the problem. So far, it has.

--the light fixture in the rectory garage was replaced

--The spotlights that shine on the altar from high above have all been replaced by LEDs now, which hopefully will keep them from needing to be replaced frequently.

--Cleanup day was held of April 18. The grounds were spruced up with the help of NIU students participating in NIU Cares Day

--We bought and installed a shed to store Lobster Boil and gardening equipment

--Worked with the Building and Ground committee, especially Rhys Prall, to fix numerous things: a loose railing on the ramp at the front of the building, a faulty electrical outlet in the parish hall, a leaky sump pump fitting, numerous burnt out light bulbs and fluorescent light ballasts, bush and tree trimming, and probably several other things.

--Dealt with the company that runs our fire alarm system. Company ownership changed and the new owners wanted to update our equipment. The new alarm system kept going off, which was traced to the need for a new radio antenna, a process that took 5 visits by members of their team.

--Cleaned up the mess, and then Installed new sign panels after our old sign was vandalized on Labor Day. Rhys also worked on this.

--re-applied for a property tax exemption for the church. The old exemption listed the ownership of our property as the Chicago Diocese, and it needed to be changed to the current owners, the Rector, Wardens and Vestry. We have received notice that our tax exemption was approved by the State of Illinois.

--In the process of dealing with the property tax exemption, I noticed what seemed to be a mistake on our deed, which was corrected by lawyers at the diocese office and recorded in DeKalb County. We have a copy of the revised deed, as well as several other important documents, in our safe. We should be getting the original soon.

--I planted some flower bulbs around our new sign. I hope to see the results in the spring! We will need to get some more plants for that area this spring.

--contacted the people who plow and shovel our snow, and mow the lawn, to be sure our contracts with them are current

--I attended the annual Diocesan convention in November. It was interesting and enlightening.

--I co-chaired Lobster Boil with Pat Brown. We sold about 1000 lobsters, made a profit, and had fun.

Ongoing Projects and Things I never got to:

--I have one bid for taking down the dead ash tree at the west end of the parking lot. I need to get another bid.

--plantings around the church sign.

--new signs for inside and outside the church.

--the perennial problem of the leaky roof when ice dams form up there.

--dead light fixture near the organ

--humidity in the basement in the summer

Rick Johns
Junior Warden

Sunday School Reports

ANNUAL SUNDAY SCHOOL REPORT FOR THE YEAR 2015

St. Paul's Sunday School Program for children and youth served 7 students from 4 families, with adult volunteers serving as teachers and greeters. The Godly Play curriculum offers children the opportunity to place themselves in the sacred stories and traditions of Christianity.

Thank you to all of the adults who volunteer their time to this important ministry.

Maureen Gerrity

ANNUAL REPORT ON ADULT EDUCATION FOR 2015

Adult Sunday School is curriculum based, following an academic sequence of semesters. The participants finished the 2014 curriculum in May and began with a new curriculum in September 2015. During the fall 2015 semester, we studied Jesus's early ministry. At Yom Kippur we discussed atonement and forgiveness. During Advent we discussed Advent implications in the contemporary world (including violence in the Mideast, in Paris, and in America) and toward Christmas we sang Advent and Christmas hymns from the hymnal.

In January, Christian Education became a forum for a scholarly talk given by one of our members, Brian Wagner, on the subject of religious terrorism. The Rev. Stacy Walker-Frontjes and Marilyn Cleland, helping with the curriculum, are making plans for a Lenten retreat and must still plan for the spring 2016 program.

Respectfully,

Marilyn Cleland,

Music Ministries

2015 Music Ministries Report

The Adult/Youth and Children's Choirs continue to thrive!

- In 2015, the choirs recorded their second CD. This CD is also the first recording of the Children's Choir in the history of St. Paul's.
- I have received many positive responses from the congregation, as well as visitors, in regard to the choir's presence, sound, literature and spiritual inspiration.

Worship Service Music is diverse at St. Paul's!

- We continue to enhance the worship services with the beautiful and traditional Episcopal favorites (choral anthems and service music alike) such as the music taken from the 1982 Hymnal. In keeping with the Revised Common Lectionary, and broadening our experience and diversity, we have and continue to add music taken from supplemental Episcopal hymnals, and other musical and liturgical resources.
- We are very appreciative of the continued artistry of the dissonant Sanctus bells lead by the children (parishioners and visiting guests) in our worship services.

We are very fortunate to have such dedicated and talented volunteer choirs!

- The choirs continue to grow musically & spiritually. They are a blessing to work with and I thank them for their continued gifts of talent, time and spirit!
- *The Adult/Youth Choir: Roy, Rick, Jan, Freyja, Linda, Mechelle, Jocelyn, Maureen and guests. The Children's Choir: Oscar, Rowan, Ava, Luke, Ellison, Quinn, Emilia, and guests.*

We are fortunate to have two other Staff Musicians to support the choirs and liturgy!

- Kathleen Johnson (Pipe-Organist) is in her 8th year with us, and
- Huixin Chen (Pianist, Accompanist) is in her 2nd and last year with us at St. Paul's. Huixin will be graduating from NIU in May and moving to continue her musical career.

For more detailed information shared throughout the year about music ministries.

- I defer to the 2015 Proclaimer (St. Paul's Monthly Newsletter archived on the website) and
- The monthly Vestry Reports (also archived on our church website), and our parishioner's artistic contributions in the DeKalb community at large.

Lorraine Langer, Director of Music Ministries 01/2016

Altar Guild Report

ALTAR GUILD: Annual Report for 2015

About the Altar Guild

The Altar Guild members help prepare our worship space for Sunday, weekday, and special services. Their ministry is carried out under the direction and guidance of the rector. In addition to preparing the altar, the group cares for the sacred vessels, linens, vestments, and candles. Hymn posting is another responsibility.

The Altar Guild works in close coordination with the *Flower Guild*, especially during the Christmas and Easter seasons. Both groups make our sanctuary festive and beautiful on these occasions.

The big purchase in 2015 was the new Advent Wreath. It was becoming a challenge to fill and light the center isle hanging wreath due to the need to climb a ladder for this. The new wreath is more visible standing near the altar and enables the lighting of the wreath to be a part of the service.

A continued need that was not completed in 2015 is replacement of one of the altar cloths which continues to show its wear.

Thank you to parishioners who serve in this capacity both routinely as well as occasionally for their continued dedication to this ministry---Peggy Newby, Jane Nenonen, Jocelyn Prall, Pat Brown, Pat McMahon, Ellen Stuart, Hazel Rutherford, Sharon Downen, and others who assist with the weekday service.

Jocelyn Prall

Report of St Paul's Episcopal Church Women for 2015 – Annual Meeting 1-31-2016

The ECW facilitates activities that foster fellowship in the parish and enhance St Paul's Outreach efforts. We sponsor the annual Lobster Boil which has become an "All Parish" activity. We have taken up an annual collection for the United Thank Offering which is presented in the Spring at the UTO and ECW Diocese annual meeting. This year our contributions were \$116.62. In the past we have held monthly luncheon meetings but they have been discontinued because of lack of participants. Members have participated in the DeKalb County Hospice BUNS (Baking Up Nice Surprises) coordinated by Sharon Downen. Rosemarie Ostberg holds the Office of Treasurer and keeps the books for ECW activities. In 2015 St Paul's ECW donated \$1,004 to the church for one-half the cost of the shed for Lobster Boil and Garden Equipment. Thanks to Rhys Prall and Rick Johns for installation. A donation was made to the Discretionary Fund for \$753. Ten DeKalb County Not For Profits each received \$251 which totaled \$2,510 -- 50% of the 2014 Lobster Boil proceeds. The Diocesan ECW also received a like amount. See details of the 2015 Budget, a separate document in this report. A 2016 Budget will be prepared to show distribution of the 2015 Lobster Boil proceeds.

Report submitted by Pat Brown

Flower Guild Report

The Flower Guild had a productive year. The altar flowers every week enhance the worship experience and this ministry gives our members a creative way to contribute to St. Paul's. The special celebrations during the church year are other ways to make our worship space festive. The funds come from donations, celebrations and memorials given by parishioners. Our members include: Mechelle Goodenough, Mary Lincoln, Jane Nenonen, Betsy Pool, Hazel Rutherford and Rebecca Smith. We always welcome anyone who would like to be part of this ministry.

Greeting Card Report

ST. PAUL'S EPISCOPAL CHURCH
Birthdays, Anniversaries, Get Well
Card Mailings 2015

JANUARY

A Nenonens
A Newbys
B Stubblefield, L.
B Roberts, L.
B Larson, J.
B Krueger, C.
B DeGolier, J.

Total 7

FEBRUARY

B Gerrity, M.
B Dowen, S.
B Mason, R.
B Russell, B.
B McMahan, K.
B Schlabach, G.
B Rasmussen-Johns, F.

Total 7

MARCH

B Russell, J.
B Russell, E.
B Nenonen, J.
B Russell, D.
B Stubblefield, J.
B Crosby, J.
B Roberts, S.
B Torma, J.
B Dickow, J.
B Lincoln, M.
B Piper, G.

Total 11

APRIL

A Mounts
B Russell, M.
B Roberts, J.
B Petty, K.
B Johns, R.
B Wright, G.
B Roberts, D.
B Cripe, R.

Total 8

MAY

B Mirchell, T.
B Dickow, T.
B Mason, N.
B Biundo, A.
B Harkness, M.
B Torma, J.

Total 6

JUNE

A Biundos
A Clelands
B Beard, D.
B Frontjes, O.
B Frontjes, R.
B Leonard, E.
B Biundo, F.
B Sjoholm, M.
B Lyon, B.
B Roberts, D.
B Ostberg, R.
GW Stason, B.

Total 12

JULY

A Pralls
A Walker-Frontjes
B Retherford, H.
B Prall, J.
B Graham, J.
B Cleland, M.
B Cripe, A.
B Biundo, N.
B King, S.
B DeGolier, S.

Total 10

AUGUST

A Johns
A DeGoliars
A Dowens
A Masons
B Coventry, C.
B Cripe, B.
B Ouellette, S.

Total 7

SEPTEMBER

A Leonards
A Cummings
A Stubblefields
B Cummings, B.
B Russell, P.
B Russell, R.
B Langer, L.
B George, E.
B Newby, P.
B Stubblefield, J.
B Cummings, J.
GW Cleland, C.
GW Kelley, L.
Info Ekokpayi (2)
Info Goodenough (2)
Info McLane (2)

Info	Smith (2)	A	Harknesses
Info	Wagner (2)	A	Nissen-Kelley
		A	Retherfords
Total	24	A	Russells
		B	Kelley, L.
		B	Stubblefield, A.
		B	Pool, B.
		B	Bach, J.
		B	Goodenough, M.
		B	Mounts, M.
		B	Retherford, L.
		B	Frontjes, R.
		Total	13

OCTOBER

A	Pettys
A	Roberts
B	Downen, D.
B	Piper, L.
B	Leonard, H.
B	Lorbach, L.
B	Prall, R.
B	Chen, H.

Total 8

NOVEMBER

A	Pipers
B	Cleland, C.
B	Keleher, M.
B	Nenonen, G.
B	Sitzes, J.
B	Harkness, R.
B	Johnson, K.
B	Mounts, J.
B	Walker-Frontjes, S.
B	Biundo, M.

Total 10

DECEMBER

A	Dickows
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Summary of 2015 Mailings

Stamps remaining after December mailings	5
Stamps purchased 12/28/14	100
Stamps on hand 1/1/15	105
Jan./Feb/Mar/Apr/May/June mailings	51
Stamps on hand 6/30/15	54
July/Aug/Sept mailings	41
Oct/ mailings	8
Stamps on hand 11/1/15	5
Stamps purchased 11/3/15	100
Stamps on hand 11/3/15	105
Nov/Dec mailings	23

Mission and Outreach Report

Mission & Outreach Committee/Subcommittees- reports from Pat and Jennie

"St. Paul's Church continued its outreach with the Salvation Army Food Pantry in 2015. Three teams from St. Paul's alternated in assisting at the Food Pantry the first Thursday of each month. Volunteers included: Bill Cummings, Dick and Sharon Downen, Mary Lincoln, Vince and Pat McMahan, Rosemarie Ostberg, and Larry and Hazel Retherford.

Contributions for the pantry collected on Food Pantry Sunday during the year totaled 7,435 items. During the second half of the year (August-December) a priority item was named each month: diapers & wipes; pet food; or food/cleaning supplies. In addition to these donations, cash donations totaling \$300+ were also contributed to the Food Pantry by St. Paul's parishioners."

Pat McMahan

Stewardship Report

Stewardship Campaign Report for January 2016 Annual Meeting

Please note that figures may vary slightly from what is reported by the Treasurer, due to last-minute information.

Thank you to everyone who returned their pledge commitment card this fall. To date, we have received 25 pledges. Twelve of the 25 pledges represent increases, eight remained the same, and five were slightly lower. Our pledged commitments total \$101,846. This is down \$7,027 from 2015. Of that figure, about 75% represents pledges no longer expected, due to parishioners who have relocated. Our parish family has changed in the past year!

While we do our concentrated pledge campaign at this time of year, commitments can be noted at any time. Please let a Vestry member or Pat Brown, our Treasurer, know if you would like to make any additions. And please pick up your pledge envelopes! They really are helpful to those doing the weekly collection and deposit reporting. Regular givers are also encouraged to use numbered envelopes. Numbered envelopes provide information for tracking your giving, which is reported to you quarterly.

Another reminder – we do have Youth envelopes available. If you would like a set of numbered envelopes for a child in your family, please let the office know.

You may recall that our pledge cards now contain a line for you to note if you are interested in leaving a planned (legacy) gift to the church. There is a wealth of information about this subject. Planning a gift or legacy is not just for the older population. If you'd like more information, drop an email to Rev. Stacy or Susan, our parish administrator, or leave a note for either of them

And finally, thank you again for all the consideration you give to stewardship. Our financial support works hand-in-hand with our physical and spiritual support to provide a place of faith for our parish family and the wider community.

Peg Newby & Julie Stubblefield

Social/Fellowship Committee Report

The fellowship committee oversees the coordination of social events that occur throughout the year, most which coincide with the liturgical calendar. Additionally, the committee assists with other occasions as they present themselves (i.e.: pumpkin decorating, crêpes-on-the-patio, Bishop's Visit etc.). In 2015, we moved the crêpes-on-the-patio from May (busy lobster time) to June. We had a great gathering and the weather permitted us to actually enjoy the patio.

Pre-scheduled fellowship gatherings are posted in advance, giving parishioners the opportunity sign up to coordinate a particular event. The coordinator does just that, coordinates by asking others to help bring food, help set up and /or decorate, and help clean up. Spreading the work involved helps, so we can all enjoy these gatherings.

Fellowship groups: One group has continued to meet on a regular basis and has been for years. Another fellowship group met for dinner outings the first half of 2015. There was not enough interest during the fall gathering time to form another group this program year. Everyone's lives take them in so many different directions.

Coffee hour continues to be a thriving fellowship opportunity to visit, catch up with each other, give each other support, as well as to welcome visitors. Welcoming others is a great strength of St. Paul's people. To continue this great fellowship, we are in real need of people to assist with coffee hour. You do not have to take on the entire duty for a Sunday. Volunteering to bring one snack, partner with someone, help clean up, help set up are all possible opportunities that by themselves don't take much time.

Jocelyn Prall

Report of the Endowment Board of Trustees of the St Paul's Endowment Fund

The Board of Trustees of the Endowment Committee did not meet in 2015. A meeting is tentatively planned in the early months of 2016 to meet with the Asset Manager and review 2015 and projected performance in 2016. Various financial reports on the activities of the Endowment Fund can be found in the separate Financial Report Documents packet.

It is expected the Board of Trustees will continue to work on promoting ways and reviewing options for the program of consideration of legacy gifts which was begun last year. Meetings with additional personal from the diocese who can offer assistance in this area will be explored. The fund is in a good shape but its performance will continue to be monitored.

Prepared by Pat Brown on behalf of Doug Roberts, Chair.

Lobster Boil Report for Annual Meeting

		2015			
		Lobster Boil Receipts and Disbursements			
Total Receipts					\$ 19,573.79
Cost of goods sold:					
	James Hook - Lobsters			\$ 10,622.75	
	Marc Dudgeon - Transportation			1,435.71	
	Total Cost of Goods				(12,058.46)
Gross profit					\$ 7,515.33
Disbursements					
	Allegra Print and Imaging	\$	484.67		
	Postmaster mailing order blanks		217.14		
	Total Printing and Postage			\$ 701.81	
	Rochelle News Leader Adv	\$	138.00		
	Shaw Media - Adv		568.00		
	Total Advertising			706.00	
	Edw Don - Lobster bibs	\$	194.67		
	Rick Johns - supplies		144.95		
	Ameri Gas - gas for burners		182.78		
	NI Disposal Trash		218.45		
	Total Lobster supplies and equipment			740.85	
	Bill Cummings - Stamps	\$	113.27		
	Peb Newby - Groceries		43.13		
	Bill Cummings - Dinner provisions		60.22		
	Total Miscellaneous Supplies			216.62	
Total Other Disbursements					(2,365.28)
Total Receipts over Disbursements					5,150.05

Lobster Boil Report - Annual Meeting January 31, 2016

The Lobster Boil was held on Saturday, May 16, 2015. The many, many volunteers helped St Paul's sell about 1,027 lobsters. It was a delight to see all the runners, traffic workers, baggers and stapler/folders in the tent, ticket takers and baggers in the garage, kitchen crew, cooks, and live lobster sellers. Special thanks to those who stepped in and took on additional responsibilities when they saw a need.

If I leave someone out in the following list, it is inadvertent. These Committee chairs deserve our thanks for doing a wonderful job: Head Chef - Rhys Prall ; Traffic-Roy Mason; Garage-Peggy Newby; Equipment – Rick Johns, Tent – Jocelyn Prall; Runners– Gretchen Schlabach and Lorraine Langer; Kitchen-Pat McMahon; Live Lobsters–Vince McMahon; Dinner Decorator and Publicity – Rosemarie Ostberg; Printing - List – Rick Johns; Ticket printing/sending - Bill and Jennie Cummings, Pat Brown, Ordering and worrying – Rick Johns; Co-Chairs. – Rick Johns, Pat Brown, Dinner--J Cummings. Ordering & Coord. stuff – Rick Johns

Many enjoyed the parish lobster party at the end of the day. The results are listed below compared with prior years. Our profits were comparable to 2014

	<u>2015</u>	<u>2014</u>	<u>2013</u>	<u>2012</u>	<u>2011</u>	<u>2010</u>	<u>2009</u>	<u>2008</u>	<u>2007</u>
<u>No. sold</u>	<u>1027</u>	<u>1100</u>	<u>1275</u>	<u>1520</u>	<u>1550</u>	<u>1650</u>	<u>1600</u>	<u>1550</u>	<u>1700</u>
<u>Receipts</u>	<u>\$19,574</u>	<u>\$19,865</u>	<u>\$24,069</u>	<u>\$28,704</u>	<u>\$24,730</u>	<u>\$26,322</u>	<u>\$25,329</u>	<u>\$26,951</u>	<u>\$25,364</u>
<u>Disbur.</u>	<u>(14,424)</u>	<u>(14,846)</u>	<u>(15,721)</u>	<u>(18,027)</u>	<u>(17,738)</u>	<u>(16,451)</u>	<u>(15,879)</u>	<u>(19,789)</u>	<u>(23,384)</u>
<u>Profit</u>	<u>\$5,150</u>	<u>\$5,018</u>	<u>\$8,348</u>	<u>\$10,677</u>	<u>\$ 6,992</u>	<u>\$ 9,871</u>	<u>\$ 9,450</u>	<u>\$ 7,162</u>	<u>\$ 1,980</u>

The price from Hooks was higher than in 2014, however we did not sell as many lobsters. Expenses were less, therefore the profit was slightly higher. The credit card option was popular as before. We kept the price the same as 2013 and 2014.

Funds from our profits for the 2014 Boil were given out in April 2015 at a special event organized by the ECW. Ten local charities were the recipients.

The 2016 Lobster Boil is scheduled for Saturday, May 21, 2016. Start making plans now. All suggestions and help are welcome. We will have a "UPDATE" at the Low Sunday Brunch . Plans for 2016 will be well underway by then so look for opportunities and sign up sheets earlier. We need to increase the success we had in 2014 and 2015 with all the great workers! Please think about where you would like to Volunteer! Rick Johns and I need your help and additional members need to step up and assist.

See Rick Johns or Pat Brown for answers or comments.

Respectfully submitted by Rick Johns and Pat Brown, 2015 Lobster Boil Co-Chairs with Jennie Cummings assisting. Thanks to Rosemarie Ostberg for her great recordkeeping and publicity and to everyone else who helped. We can't do this without everyone pitching in like you did in 2014 and 2015.

2016 Annual Budget

	2015	2015	Over/Under	%	2016	Difference
St Paul's Episcopal Church DeKalb 2015	Year to Date	Budget	Budget	of Budget	Budget	Act.2015 & Bud 2016
Receipts						
800-101 - Pledges	\$ 105,005.00	\$ 108,873.00	\$ (3,868.00)	96.45%	\$ 101,846.00	\$ (3,159.00)
800-102 - ID Offerings	2,637.00	7,000.00	(4,363.00)	37.67%	2,500.00	(137.00)
800-103 - Open Plate/Visitor	2,482.96	1,500.00	982.96	165.53%	1,500.00	(982.96)
800-104 - Affiliates/Parish Support	-	1,200.00	(1,200.00)	0.00%	1,000.00	1,000.00
800-107 - Other Inc						
800-900 - Rector's Purse	-	-	-	0.00%	-	-
800-901 - Parking	610.00	1,000.00	(390.00)	61.00%	700.00	90.00
800-907 - Parish Hall	660.00	300.00	360.00	220.00%	500.00	(160.00)
800-985 Pass Through Contrib	-	-	-	0.00%	-	-
800-990 - Outreach Direct SP/H/WFP	584.90	-	584.90	100.00%	-	-
800-993 - Food Pantry (pass through)	-	-	-	0.00%	-	-
800-994 - Other Incl/ Coffee, Food	41.18	60.00	(18.82)	68.63%	50.00	8.82
800-995 - Other Inc - Misc.	-	50.00	(50.00)	0.00%	-	-
800-996 - Feast Dys - All Sts/Christ etc	-	100.00	(100.00)	0.00%	-	-
Total 800-107 - Other Inc	\$ 1,896.08	\$ 1,510.00	\$ 386.08	125.57%	\$ 1,250.00	\$ (61.18)
800-108 - Endowment Fund Allocation	\$ 100,000.00	\$ 100,000.00	\$ -	100.00%	\$ 100,000.00	\$ -
800-109 - Bishop's Fund	354.67	350.00	4.67	101.33%	350.00	(4.67)
Total Receipts	\$ 212,375.71	\$ 220,433.00	\$ (8,057.29)	96.35%	\$ 208,446.00	\$ (3,344.81)
Disbursements						
900-101 - Seminary Supplement	250.00	250.00	-	100.00%	250.00	-
900-102 - Grace Place Campus Ministry	1,800.00	1,800.00	-	100.00%	1,800.00	-
900-103 - Payroll Tax	2,231.79	2,100.00	131.79	106.28%	2,300.00	68.21
900-119 - Clergy						
900-111 - Clergy Salary	44,484.96	44,485.00	(0.04)	100.00%	44,500.00	15.04
900-112 - Clergy Medical Ins	22,167.82	19,898.00	2,269.82	111.41%	12,673.00	(9,494.82)
900-113 - Clergy Expense/Hospitality	286.14	250.00	36.14	114.46%	250.00	(36.14)
900-114 - Clergy Pension	11,964.48	13,345.00	(1,380.52)	89.66%	12,500.00	535.52
900-115a - Conference & Convention	-	500.00	(500.00)	0.00%	500.00	500.00
900-115b - Clergy Travel Expense	1,451.87	1,500.00	(48.13)	96.79%	1,500.00	48.13
900-116 - Clergy Education and Retreat	1,000.00	1,000.00	-	100.00%	1,400.00	400.00
900-117 - Rectory Utility	6,355.48	5,500.00	855.48	115.55%	6,000.00	(355.48)
900-118 - Supply Clergy	3,099.97	3,800.00	(700.03)	81.58%	1,400.00	(1,699.97)
Total 900-119 - Total Clergy	\$ 90,810.72	\$ 90,278.00	\$ 532.72	100.59%	\$ 80,723.00	\$ (10,087.72)
900-129 - Music						
900-121a - Music Director's Salary	\$ 12,525.00	12,600.00	(75.00)	99.41%	12,600.00	75.00
900-121b - Accompanist	4,500.00	4,500.00	-	100.00%	4,500.00	-
900-121c - Organist	4,950.00	4,800.00	150.00	103.13%	4,800.00	(150.00)
900-121d - Substitute Organist	400.00	400.00	-	100.00%	400.00	-
900-122 - Music Expense	139.00	139.00	-	100.00%	150.00	11.00
900-123 - Music Maintenance	1,282.50	1,720.00	(437.50)	74.56%	1,720.00	437.50
Total 900-129 - Total Music	\$ 23,796.50	\$ 24,159.00	\$ (362.50)	98.50%	\$ 24,170.00	\$ 373.50
900-151 Activities/Program/Worship						
900-160 - Altar	1,422.17	1,000.00	422.17	142.22%	1,500.00	77.83
900-180 Parish Convention/Workshop	200.00	300.00	(100.00)	66.67%	200.00	-
900-185 - Thrive Events	-	100.00	(100.00)	0.00%	-	-
900-190 - Worship-Pastoral Care	783.17	800.00	(16.83)	97.90%	800.00	16.83
900-191 - Memor. Recog	-	-	-	0.00%	-	-
900-193 - Communications/Ads/Dues	795.22	800.00	(4.78)	0.00%	800.00	4.78
900-194 - Outreach Expense/Charities	300.00	-	300.00	100.00%	300.00	-
900-195a - Christian Educ/Adult	16.25	150.00	(133.75)	10.83%	150.00	133.75
900-195b - Christian Educ/Youth	-	200.00	(200.00)	0.00%	100.00	100.00
900-195c - Christian Educ/Children	145.89	1,000.00	(854.11)	14.59%	500.00	354.11
900-196a - Nursery Attendant	3,255.96	4,100.00	(844.04)	79.41%	3,500.00	244.04
900-196b - Nursery Supplies	-	75.00	(75.00)	0.00%	50.00	50.00
900-197 - Diocesan Pledge	11,000.00	11,000.00	-	100.00%	11,000.00	-
900-199 - Stewardship	-	100.00	(100.00)	0.00%	100.00	100.00
900-260 - Telecom	781.14	1,000.00	(218.86)	78.11%	780.00	(1.14)
900-261b Website	519.16	550.00	(30.84)	94.39%	550.00	30.84
900-999 Program Activities/Social	1,896.55	1,500.00	396.55	126.44%	1,500.00	(396.55)
Total 900-151 Activities/Program/Worship	\$ 21,115.51	\$ 22,675.00	\$ (1,559.49)	93.12%	\$ 21,830.00	\$ 714.49
900-269 - Administration						
900-130 - Copying	1,785.56	2,000.00	(214.44)	89.28%	2,000.00	214.44
900-131 - Admin Asst Salary	13,297.44	13,520.00	(222.56)	98.35%	13,800.00	502.56
900-131a Admin Pension	664.89	676.00	(11.11)	98.36%	690.00	25.11
900-132 - Bookkeeping	3,742.00	3,800.00	(58.00)	98.47%	3,800.00	58.00
900-133 - Cleaning Expense (Contract)	10,080.00	10,080.00	-	100.00%	10,080.00	-
900-150 - Office Supplies/Materials	2,226.58	2,000.00	226.58	111.33%	2,200.00	(26.58)
900-170 - Equipment Maintenance Exp	1,426.60	1,223.00	203.60	116.65%	1,250.00	(176.60)
900-175 - Administration - Other/Misc	399.31	500.00	(100.69)	79.86%	500.00	100.69
Total 900-269 - Total Administration	\$ 33,622.38	\$ 33,799.00	\$ (176.62)	99.48%	\$ 34,320.00	\$ 697.62
900-907 - Prop. & Workman Comp Ins	\$ 16,455.00	\$ 17,000.00	\$ (545.00)	96.79%	\$ 16,800.00	\$ 345.00
900-909 - Building & Grounds						
900-901 Rectory Maintenance/Repair	1,908.57	2,000.00	(91.43)	95.43%	2,000.00	91.43
900-902 - Church Maint. & Repair	3,636.58	5,000.00	(1,363.42)	72.73%	4,000.00	363.42
900-904 - Lawn	2,894.55	3,000.00	(105.45)	96.49%	3,000.00	105.45
900-905 - Snow Removal	1,265.00	1,600.00	(335.00)	79.06%	1,500.00	235.00
900-908 - Church Utilities	21,227.87	21,000.00	227.87	101.09%	21,000.00	(227.87)
Total 900-909 - Total Building & Grounds	\$ 30,932.57	\$ 32,600.00	\$ (1,667.43)	94.89%	\$ 31,500.00	\$ 567.43
990-001 - Other	-	150.00	(150.00)	0.00%	150.00	150.00
Total Disbursements	\$ 221,014.47	\$ 224,811.00	\$ (3,796.53)	98.31%	\$ 213,843.00	\$ (7,171.47)
Receipts Over (Under) Disbursements	\$ (8,638.76)	\$ (4,378.00)	\$ (4,260.76)		\$ (5,397.00)	\$ 3,826.66